

# University of Huddersfield blog request.

## Set up

To set up a University of Huddersfield blog site, using the University branded template, we will require the following information from you:

Title of the blog

Whether you are a School or Service

Header Image 1920px x1080px (minimum size) you can use images from our asset management system [BeTheBrand](#) if you cannot provide your own.

Categories - minimum of 3 to start with and then built on as the blog grows.

We will create a "first post" template which you will then be able to follow.

## Would you like Commenting enabled?

If **yes** we will need the following information of a nominated moderator

Name

Email address

## Content

Each post will require the following :

### Author

Name

Title

Bio

Image

### Post

Here is a list of all the current [content types](#) you can use to structure the content of your blog.

For a post you will need the following

Headline

Story date

Precis

Category/categories

All blog owners are required to undertake basic T4 training before having access to T4, please contact IT Support to arrange a session on ext 3737 or email [it.support@hud.ac.uk](mailto:it.support@hud.ac.uk)

For examples of already existing blogs please visit our [Student blog](#) or our [Academic blog](#), hopefully these will give you an indication on how you can structure your own blog.

Any issues contact [webteam@hud.ac.uk](mailto:webteam@hud.ac.uk)