**The University of Huddersfield Impact Acceleration Account**

**Funding application form: Workshop/Sandpit Proposal**

**​**IAA funded workshops are devised to support impact culture and skills along with building partnerships & collaborations with external organisations. These workshops are expected to produce collaborative follow-on activity resulting in long-term partnerships with end users. Follow-on activity can range from, but is not limited to, IAA funded projects to KTP projects.

Please send completed application forms to: [iaa@hud.ac.uk](mailto:iaa@hud.ac.uk). Applications for funding requested from the IAA Programme are subject to review and awarded by the IAA Management Group.

# Applicant details

|  |  |  |
| --- | --- | --- |
| Applicant details (workshop/sandpit lead) | Academic title (e.g., Dr) |  |
| Name |  |
| Job Title (e.g., lecturer) |  |
| Email |  |
| Department |  |
| School |  |
| Co-Applicant(s) details (name, department, job title, contact details) |  |

**Overview**

**Title of workshop/sandpit**

|  |
| --- |
| Please provide a short title for your event |
|  |

**Proposed date**

Please note that AHRC & EPSRC IAA funding finishes in March 2027 & ESRC IAA funding finishes in March 2028. All related activity must finish within the end date of the relevant research council.

|  |  |  |  |
| --- | --- | --- | --- |
| Proposed Date: |  | Duration: |  |

**UKRI Funder Information**

|  |
| --- |
| Are you requesting funding from the AHRC IAA, EPSRC IAA, ESRC IAA or multiple?  *If requesting funds from multiple councils, you need to justify this in the ‘links to AHRC/EPSRC/ESRC’ section below.* |
| AHRC IAA  EPSRC IAA  ESRC IAA |

**Type of event**

|  |
| --- |
| Please select all that apply |
| Internal  External  Workshop  Sandpit |

**Proposed location**

|  |
| --- |
| Please confirm the proposed location for your event |
|  |

**Anticipated number of attendees**

|  |
| --- |
| Please confirm the number of attendees you expect to attend |
|  |

**Proposed format**

|  |
| --- |
| Please provide an outline of the format of the workshop |
| *E.g. Use of an external facilitator, breakout sessions, group work etc.* |

**Target audience**

|  |
| --- |
| Please provide an outline of the target audience |
| *Please provide information as to how you will approach and ensure their attendance* |

**Objectives and Rationale**

**Aims and Objectives**

|  |
| --- |
| Please provide an explanation of what you are hoping to achieve and how this aligns to IAA and institutional priorities |
| (<500 words) |

## Link to AHRC/ EPSRC/ ESRC Themes

|  |
| --- |
| Please demonstrate how the event fits within the [AHRC](https://www.ukri.org/councils/ahrc/remit-programmes-and-priorities/), [EPSRC](https://www.ukri.org/councils/epsrc/remit-programmes-and-priorities/our-research-portfolio-and-priorities/) and/or [ESRC](https://www.ukri.org/about-us/esrc/who-we-are/strategy-and-priorities/) strategic themes and priorities |
| Please highlight themes/priorities the event fits into for the research council you are requesting IAA funding from.(<300 words) |

## Outputs, outcomes & Impact

|  |
| --- |
| Describe the anticipated outputs and outcomes and impact from the event. |
| Outputs: Direct products of the activities you are undertakingOutcomes: Results of the activities you are undertakingImpact: Demonstrable contribution to society and the economy(<500 words) |

## Follow-on

|  |
| --- |
| Please detail the next steps to realising impact. |
| For example, will this event lead onto future collaborations? Will attendees be considering applying for follow-on funding for ‘Proof of Concept’ IAA or KTP projects as a result of future collaborations?(<250 words) |

## Project Budget Request

**Please be aware that funding awarded by AHRC or EPSRC should be spent before the funder deadline of 31st March 2027. Please request a costing form from** [**iaa@hud.ac.uk**](mailto:iaa@hud.ac.uk)

**Maximum award:** A maximum indicative award for workshops is £5,000.00. For workshops/sandpits with potential follow-on IAA funded activity/projects the maximum award will be up to £10,000.00. Please provide a breakdown below.

Due to the limited funding available, applicants can only request funding from one research council per event.

|  |  |  |  |
| --- | --- | --- | --- |
| **IAA Funding** | **Project Costs** | **Description / Detail** | **Costs (£)** |
|  | Equipment / Consumables | *Provide details for the equipment/ consumables.* | £ |
| Travel & subsistence | *Provide details of the travel you are requesting.* | £ |
| Other (please specify) |  | £ |
|  | | **Total Project Costs** | **£** |
| **AHRC IAA Contribution Requested** | **£** |
| **EPSRC IAA Contribution Requested** | **£** |
| **ESRC IAA Contribution Requested** | **£** |

**Justification of Resources**

|  |
| --- |
| Please provide a breakdown of the costs included in the above budget table, with justification for why they have been included.  Include any named staff who will be funded by IAA here e.g., Research Assistants |
| **Travel & Subsistence:**  **Consumables/ Equipment:**  **Other:**  (<250 words) |

## Submission.

Please ensure you have approval from your line manager/ head of department before submitting this request.

|  |  |  |
| --- | --- | --- |
| This proposal is submitted by: | | |
| (Print name) | (Sign here) | (Date) |

## Approval by School Authority (i.e., the Dean).

|  |  |  |
| --- | --- | --- |
| This proposal is approved by: | | |
| (Print name) | (Sign here) | (Date) |

**Approval by IAA Programme Manager**

|  |  |  |
| --- | --- | --- |
| This proposal is approved by: | | |
| (Print name) | (Sign here) | (Date) |

**Approval by IAA Management Group**

|  |  |  |
| --- | --- | --- |
| This proposal is approved by: | | |
| (Print name) | (Sign here) | (Date) |