Wages or salary (take home) Partner's wages or salary (take home) Tips or commission Other earnings (net) Maintenance or child support State/private/work pension(s) Income Support Jobseeker's Allowance Sickness Benefits (e.g. IB, ESA & SSP) Working Tax Credit Child Tax Credit Child Benefit Housing Benefit / Council Tax Benefit Interest Boarders or Lodgers Other Benefit Income Other income	Income * weekly / monthly	Income * weekly / monthly revised	STEP 4 Everyday expenditure Food & alcohol / Housekeeping Newspapers & magazines Public transport (work, school, shopping) Car road tax Fuel (Petrol, Diesel, Oil etc.) Car insurance Car service; MOT; repairs; breakdown cover Childcare, pocket money, school trips School meals and meals at work Pets (food & vet's bills, insurance) Cigarettes & tobacco Clothes & footwear Household items (repairs, replacements etc) Health costs (e.g. dentist, eye tests) Other 1 Other 2 Other 3	Outgoings * weekly / monthly	Outgoings * weekly / monthly revised
[1] Total Income			[4] Total everyday expenditure		
STEP 2 Housing costs / Utilities Mortgage payment Rent Mortgage endowment payments Second mortgage / other secured loans Council Tax Water rates Service charge or ground rent Buildings / contents house insurance Life insurance Gas Electricity Other fuel costs Other possible priority Items Maintenance or child support payments Court fines Hire Purchase / Conditional sale TV rental / licence County Court Judgements (CCJ) Tax / National Insurance (non PAYE)	Outgoings * weekly / monthly	Outgoings * weekly / monthly revised	STEP 5 Other expenditure Entertaining, eating out Holidays Savings Gardening Hobbies/leisure/sport/gym etc. Gifts, e.g. birthdays Christmas presents etc. Courses and professional fees Credit Card payments Loan repayments Catalogue payments other 1 other 2 other 3	Outgoings * weekly / monthly	Outgoings * weekly / monthly revised
[2] Total housing & priority items			STEP 6 [BOX 1] Total Income	* weekly / monthly	revised
STEP 3 Other Important Items Religious and Charitable giving Home phone & mobile phone(s) Pension / AVC payments	Outgoings * weekly / monthly	Outgoings * weekly / monthly revised	[BOX 2] Housing costs / priority items [BOX 3] Other Important Items [BOX 4] Everyday Expenditure [BOX 5] Other Expenditure		=
Pension / AVC payments other			[6] Total Outgoings (=box 2,3,4 &5)		
[3] Total other items			Money Left Over BOX 1 - BOX 6		