Barcode Receipting using e:Vision

Admin User Guide

Administrator

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Log in to My Students by either following the link to My Students from the Staff Hub at staffhub.hud.ac.uk
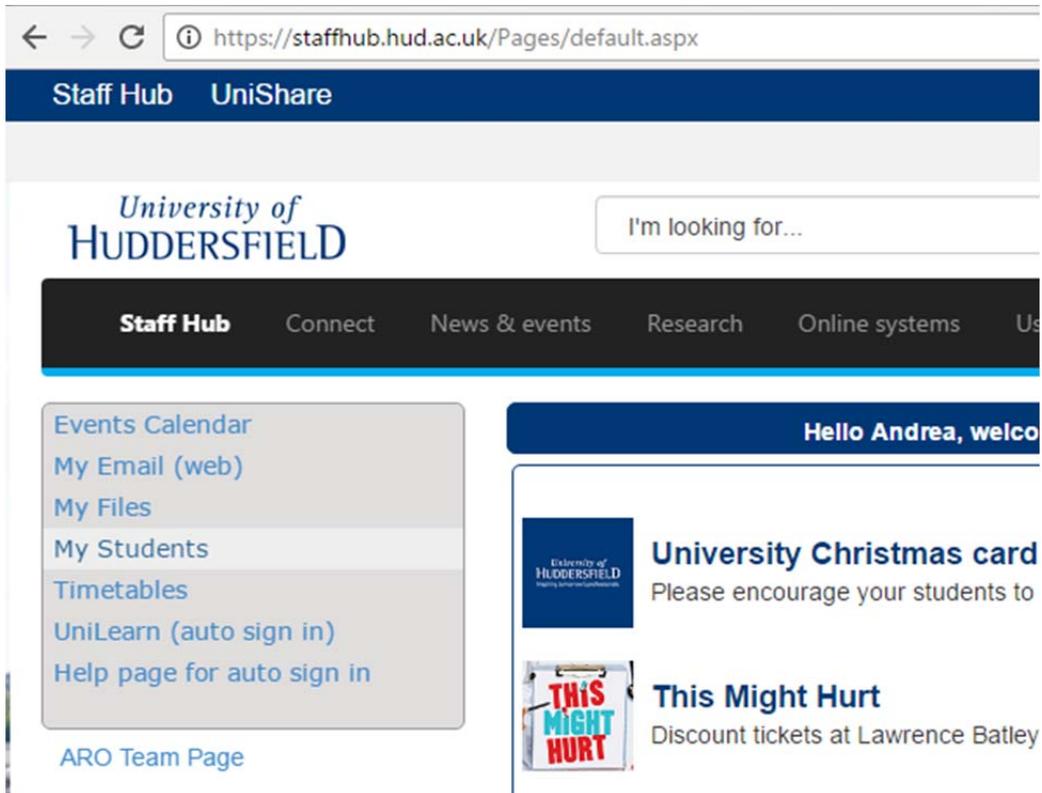
or by going directly to http://halo.hud.ac.uk/silive/ and using your AD username and password.

Once logged into My Students, find the **Extension System (Admin)** or **Extension System (ASIS Manager)** container, depending on your role.
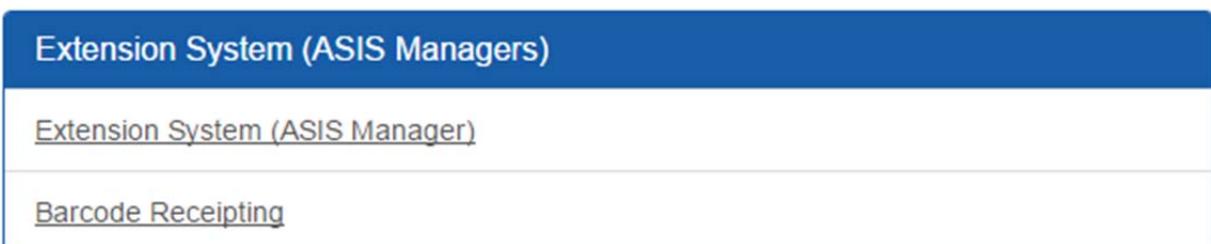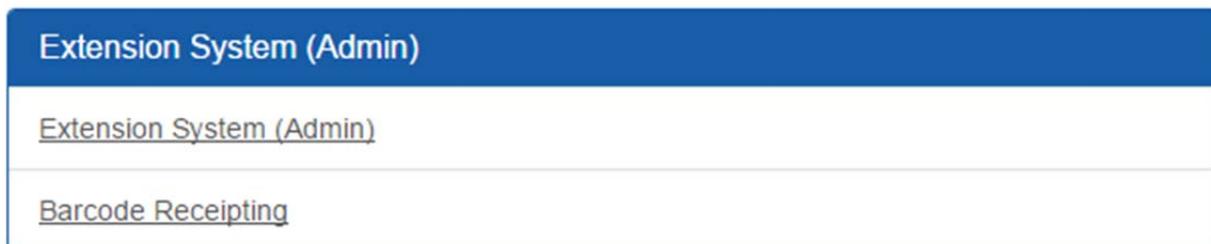
Barcode Receipting using e:Vision

Click on the **Barcode Receipting** link within the container to access the barcode receipting task.

Barcode	
Please scan or enter barcode	
Next	Exit

From here, **scan in or type** the barcode from the coversheet and click **Next.**

A message will be displayed briefly to let you know the assessment has been logged.

Barcode	
Please scan or enter barcode	
Next	Exit

1360220259931209 Assessment logged.

The student will receive an email once the work is logged.

You can view this date and time work was submitted in ASIS using SAL if the piece of work is a component:

Or in SAQL if the piece of work is a sub-component: