# Your guide to our identity



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Introduction 03

This document is intended to help you present a consistent image of the University across a range of offline and online materials – ensuring our image is reproduced correctly and effectively.

The following pages deal with the basic elements that combine to create the University of Huddersfield identity: our marque, strapline, typography, our message, tone of voice, colour palette, photography and various applications.

## Our message

'Inspiring tomorrow's professionals' is our strapline and the message at the heart of our communication.

It is expressed more fully in the positioning statement below:

At the University of Huddersfield, we understand the world that exists outside education. We work hand in hand with some of the country's leading employers, across a range of sectors, to ensure that our courses are in tune with the demands of a 21st century business and work environment. The University of Huddersfield is an exciting, stimulating place to learn. As a growing centre of research and academic excellence, we are pushing knowledge boundaries. We are developing confident and successful professionals of the future and inspirational opinion formers who can make an impact on the world around us. With our sheer professionalism and industry reputation, Huddersfield opens doors to some amazing opportunities.

This statement captures the essence of the University of Huddersfield.

It is underpinned by three values which help define our personality:

### professional / progressive / dynamic

These attributes should be reflected in all our design and communication to make it distinctive and engaging.

To maximise the impact of our marque it must appear prominently and legibly on all communication. It consists of two elements: a symbol and a wordmark which must never be separated.

Important: our brand marque must not be recreated.

Digital artwork is available for every variant of the marque.

## Our marque Main logo

The marque is available in a number of variations. However, it is preferable to use the full colour version. This is the main logo and should be used whenever possible.

In exceptional circumstances and only when full colour reproduction is not available, alternative versions may be used. Usage of these versions is limited and such restrictions are listed on this page.

**Full colour** 



White out



Only to be used when positioned over very dark image areas.

**Black only** 



Only to be used when the full colour version is not an option e.g. when used on greyscale print runs.

Clear space



## Our marque Offline and online usage

To ensure legibility and consistency of our brand we have a few rules which we would like you to follow and these are outlined on this page.

### Online

Artwork at various sizes is available from the University of Huddersfield. If manual resizing is required, the marque must always be resized from the original Photoshop file provided.

To ensure optimum quality, reduction should always be implemented in 'Image Size', reducing by 75% and 50% until the required size is achieved.

Additional marque sizes are available as Photoshop and .JPEG files.

### Offline

Every effort should be taken to ensure that all printed collateral is clearly legible and easy to understand. Part of this relies on the instant recognition of the University of Huddersfield marque, as such the marque should never be reproduced at such a size that it becomes illegible.



### Online

Minimum size with exclusion zone 120pxls



### Offline

Minimum size 25mm

### Do

- Ensure that the supplied marque artwork is utilised
- Make sure you use the complete marque
- Make sure the marque is always clear and legible
- Make sure the marque features in a prominent position on all collateral
- Ensure the minimum 'clear space' is adhered to
- Ensure the marque appears top left on the main website and any e-mail templates

- Recreate any part of the marque
- Distort the marque in any way
- Remove any part of or add to the marque
- Use the marque any smaller than the minimum size
- Resize the artwork in Fireworks or Flash

### Logo with strapline

The University of Huddersfield identity is built upon a solid proposition that combines all of the University's attributes and strengths. This is summed up in the strapline "Inspiring tomorrow's professionals".

Logo with strapline



### clear space





Minimum offline size 35mm



Minimum online size with exclusion zone 150 pxls

#### Do

- Ensure that the supplied strapline artwork is utilised
- Ensure the minimum 'clear space' is adhered to
- Ensure the minimum size is adhered to
- Be aware that the strapline can be used in isolation (see page 13)

- Re-position the strapline
- Use the strapline in isolation if using it as part of the marque

### Landscape logo

For some applications, where space is limited, the centralised stacked logo may not be suitable. In these instances a landscape version of the logo is used.

landscape logo



landscape logo with strapline



#### Do

- Ensure that the supplied strapline artwork is utilised
- Ensure the same minimum 'clear space' is adhered to as the centred logo
- Ensure the minimum size is adhered to

- Recreate any part of the logo or strapline
- Re-position the logo elements or strapline





### **University Campus identity**

It is important that the University of Huddersfield brand is consistent across the University Campus Barnsley and University Campus Oldham. This includes the dual branding.

### **Horizontal stacking Barnsley**









### **Horizontal stacking Oldham**





### Do

- Ensure the same minimum 'clear space' is adhered to as the centred logo
- Ensure that the supplied marque artwork is utilised
- Make sure you use the complete marques
- Make sure the marques are always clear and legible
- Make sure the marques feature in a prominent position on all collateral
- Ensure the correct spacing is used
- Ensure the words 'Part of the' always appear above the University of Huddersfield logo when used with the University Campus Barnsley and University Campus Oldham logos

- $\bullet$  Reposition any element of the marque
- Use the strapline when dual branding

### University Campus identity continued

It is important that the University of Huddersfield brand is consistent across the University Campus Barnsley and University Campus Oldham. This includes the dual branding.

### **Vertical stacking Barnsley**





### **Vertical stacking Oldham**





### **Spacing**



### Do

- Ensure the same minimum 'clear space' is adhered to as the centred logo
- Ensure that the supplied marque artwork is utilised
- Make sure you use the complete marques
- Make sure the marques are always clear and legible
- Make sure the marques feature in a prominent position on all collateral
- Ensure the correct spacing is used
- Ensure the words 'Part of the' always appear above the University of Huddersfield logo when used with the University Campus Barnsley and University Campus Oldham logos

- Reposition any element of the marque
- Use the strapline when dual branding

## Strapline in isolation

Where the strapline is not used as part of the marque it may need to be applied in isolation.

Below are options for the positioning of the strapline whether it is used across one, two or three lines.

Using the strapline

Inspiring tomorrow's professionals Inspiring tomorrow's professionals

Inspiring tomorrow's professionals

Inspiring tomorrow's professionals

#### Do

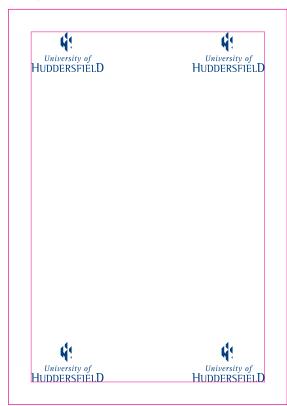
- Ensure the leading is set at -2pt
- Ensure the tracking is set at -20 (in thousandths of an em)
- Only use the left aligned versions positioned to the left of the page and the right aligned versions to the right

- Reposition any element of the strapline
- Use the strapline in isolation when it appears in the marque

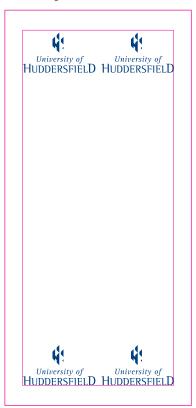
## Positioning the marque

The University of Huddersfield marque must be used consistently across all communications. The following examples show a basic layout and grid structure that is used to anchor the marque.

### A5 layout



### 1/3 A4 layout



### A5 layout

- Three column grid
- Only use the marque once per layout
- Logo can be postioned in any corner
- Logo width is 38mm

### 1/3 A4 layout

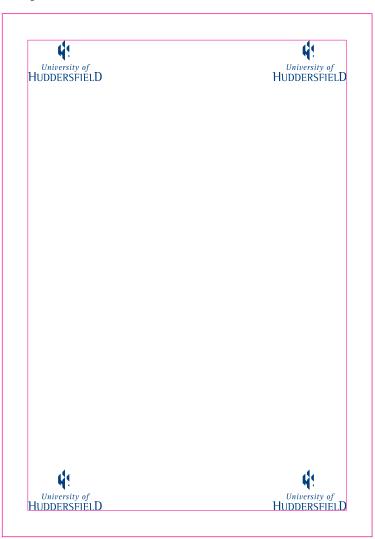
- Two column grid
- Only use the marque once per layout
- Logo can be positioned in any corner
- Logo width is 38mm

### 14

## Positioning the marque

### Continued

### A4 layout



### A4 layout

- Four column grid
- Only use the marque once per layout
- Logo can be positioned in any corner
- Logo width is 42mm

## **Typography**

Foco has been chosen as the University of Huddersfield font. It should be used for all body copy, headlines and titles. It has been selected for its legibility and simplicity, and to add a more contemporary edge.

Foco should be used on all printed material. However, due to best practice in accessibility, the use of Foco online is restricted. Please see the following pages for guidance on this.

For legibility and accessibility reasons please do not use any typeface at less than nine point and ensure that leading and tracking meets RNIB standards (see www.rnib.org.uk for more details).

## Typography Offline

Foco light ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 0123456789

Foco regular ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 0123456789

Foco bold
ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
0123456789

### Offline

Three weights from the Foco family are utilised. These are Foco light, regular and bold.

### Arial

Where it is not possible to use Foco for licensing reasons, Arial should be used as a substitute.

## Typography Online

Arial regular
ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
0123456789

Arial bold
ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
0123456789

### Online

The use of Foco is restricted online due to best practice in accessibility, but should be used for graphical elements and Flash based content to display headlines and priority messaging.

Two weights of the Foco family are utilised for this. These are Foco regular and bold. Whenever this font is used, graphical replacement text must be supplied. Foco light is not suitable for online application.

Important: Wherever possible online, the live font Arial should be used to allow for increase of text size, Search Engine Optimisation and to guarantee clear visibility and consistency across all browsers.

### **Online Live Text**

Two weights from the Arial family are utilised. These are Arial regular and bold. Regular should be used as the main body copy font. Bold may be used for H1, H2 and H3 or to highlight important text and links.

How we talk to different audiences (i.e. the language that we use and the tone we adopt) will have a major impact on how successfully we engage with them.

Every word we use in our communications – every brochure, advertisement, e-mail and letter – can make a difference to the way we are perceived.

Over the next few pages, we have described the tone of voice that is distinctive to the University of Huddersfield. It should be interpreted appropriately and applied consistently.

But always be aware of two important factors when you are communicating:

- 1. Your audience
- 2. Your objective

Depending on the specific situation, you may need to modify the language you use. For example, whilst our tone should always be bright and engaging, how you invite a school-leaver to an open day may be less formal than how you invite a business leader to a networking event.

Use the tonal cues that we have provided and always apply common sense. In this way, we can talk more effectively to all our audiences.

### Tone of voice

The examples here demonstrate how we should and how we shouldn't sound to our audience.

This is what we are Leading professionals.

This is what we are not

Verbose, introspective, over-technical, flippant, arrogant or dull.

### This is how we come across

Bright, modern, confident, concise, smart, challenging and thought provoking.

### This is what we do

We work with some of the country's leading organisations, pushing the boundaries of knowledge and developing the creative thinkers, opinion formers and professional people of tomorrow.

## Our colour palette

We have a bright and inspiring colour palette with strong use of white - suggestive of confidence and openness. This is supported by the vibrant and fresh accent colours.

## Colour palette

### Warm colours



Pantone Pro. Mag. CO/M100/Y0/K0 #EC008C



Pantone 186 C2/M100/Y82/K6 #E31836

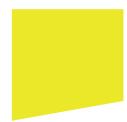


Pantone 1235 C0/M36/Y98/K0 #FDBB30



Pantone 151 CO/M64/Y100/K0 #F89828

### **Cool colours**



Pantone 396 C10/M0/Y95/K0 #EBE729



Pantone 376 C59/M0/Y100/K0 #8CC63F



Pantone Pro. Cyan C100/M0/Y0/K0 #00ADEF



**Pantone 2725** C76/M77/Y0/K0 #5261AC

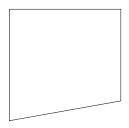
### **Neutral colours**



Pantone 281 C100/M72/Y0/K38 #003976



Pantone 410 C22/M33/Y27/K62 #625454



White/Paper CO/MO/YO/KO #FFFFFF

#### Do

- Use the CMYK versions for print applications whenever possible
- Use the Hex values for online applications whenever possible
- Use combinations of colours which complement each other

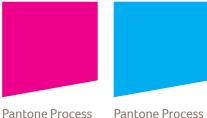
- Add to the colour palette with your own colours
- Use too many colours within one piece of communication
- Use combinations of colours which clash as this will reduce legibility

## Colour palette

### Audience accent colours

Although the colour palette is very flexible there are certain key audiences that are colour coded using pairings of the warm and cool colours as accents. Ideally the prominent colours online or in any piece of print will relate to the these audiences.

### **Undergraduates accents**



Pantone Process Panto Magenta Cyan

Postgraduates accents



Pantone 186 Pantone 396

### Part-time student accents



Pantone 151 Pantone 376

### **Businesses accents**



Pantone 2725 Pantone 1235

### **Underpining colours/Body copy**



### Internal and staff

For the internal audience, including current staff members, a combination of the entire colour palette can be utilised.

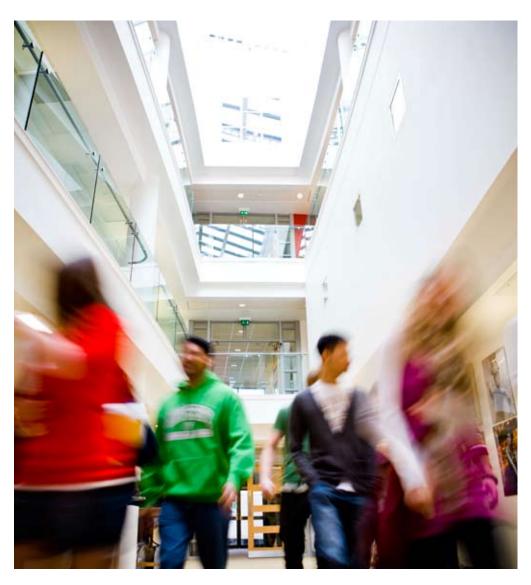
## Photography

Photography is key to our identity, and the correct style and content of photography is essential to communicate the right message about the University of Huddersfield.

Use clean open shots with lots of white space reflecting the exciting and stimulating environment in which to learn. Compositions suggest a collaborative way of working, whilst the movement supports our dynamic and progressive values.

## Photography

### Continued





### Do

- Carefully consider the relationship between the content of an image and the message it sits alongside, making visual reference to the copy through the image when possible
- Give careful consideration to the cropping of photography
- When commissioning new photography, incorporate the University logo or name where possible – such as on clothing, or on background signage. However the photography should not appear posed or too contrived

- Use clichéd imagery
- Use overly posed images

## Photography Continued







## Photography Continued





## **Applications**

The University of Huddersfield identity must be used and applied consistently across all communications. This gives the best impression of the University and its identity to all audiences, and raises its profile.

### **Promotional Items**

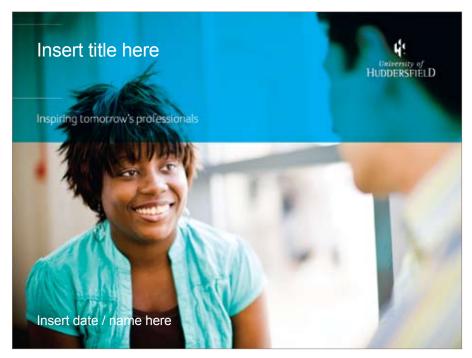
It is important that the University of Huddersfield identity is consistent across all supporting collateral.



### **PowerPoint**

Shown are selected samples of the approved PowerPoint templates. A full colour range has been supplied. Contact central marketing for the PowerPoint template.

### University title slide



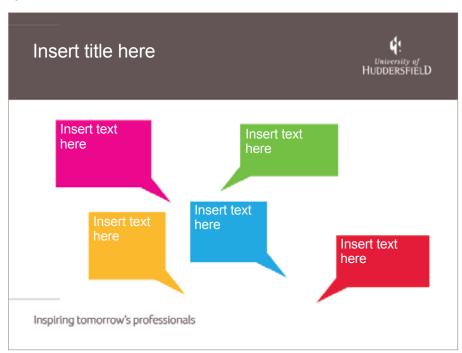
### **University Campus title slide**



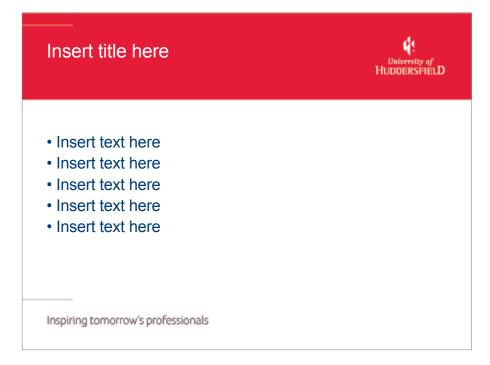
## **PowerPoint**

### Continued

### Speech bubble bulleted information slide



### Standard bulleted information slide



## PowerPoint Continued

### Copy with image slide

### Insert title here





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Inspiring tomorrow's professionals

### Copy slide

### Insert title here



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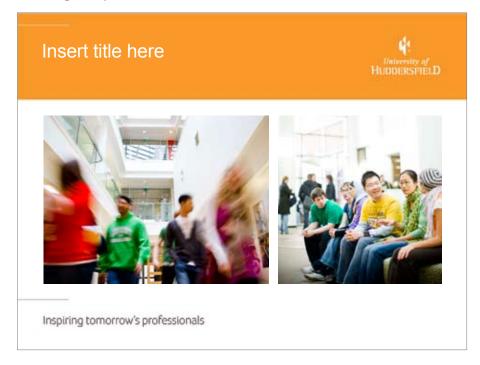
Lorem ipsum dolor sit amet, consectetuer adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad minim veniam, quis nostrud exerci tation ullamc orper suscipit lobortis nisl ut aliquip ex ea cons quis nostrudequat.

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Inspiring tomorrow's professionals

## PowerPoint Continued

Two image tempate slide



Three image template slide

