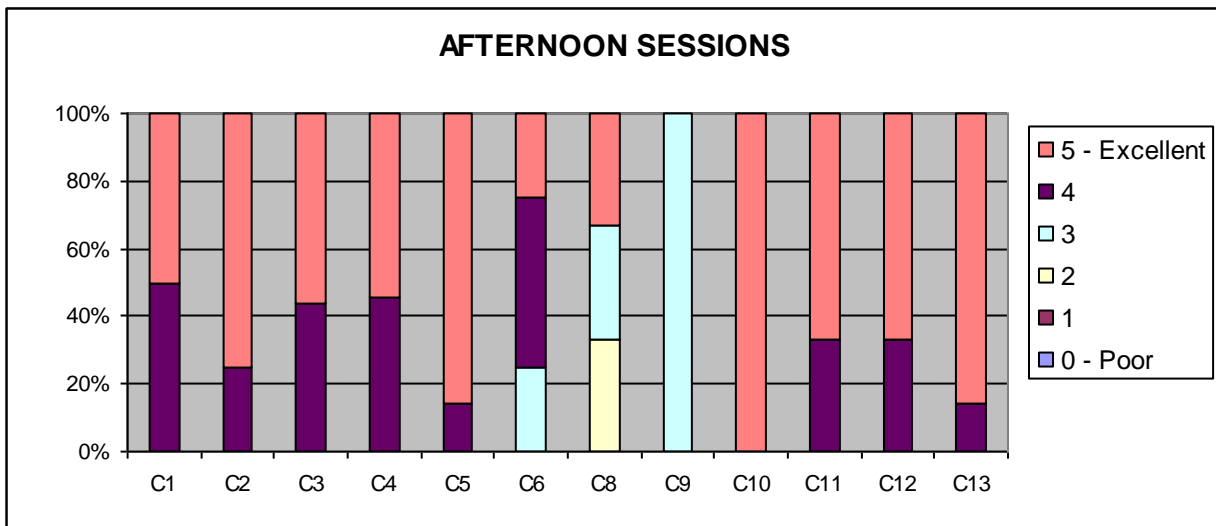
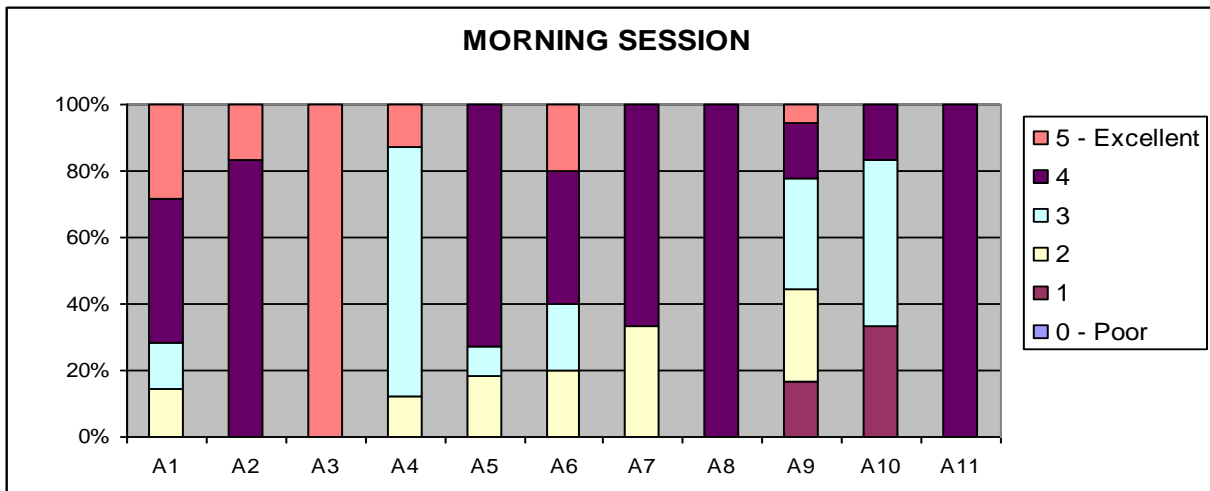
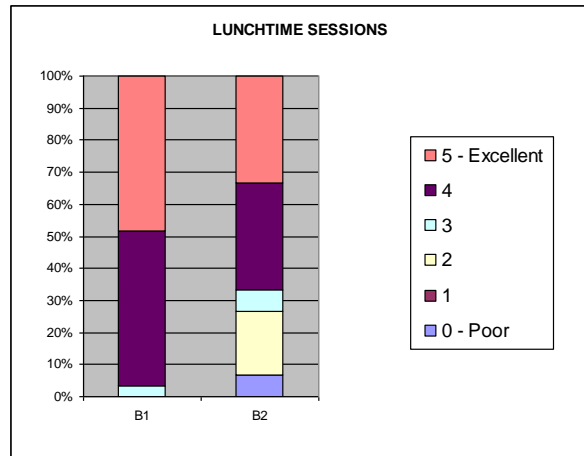
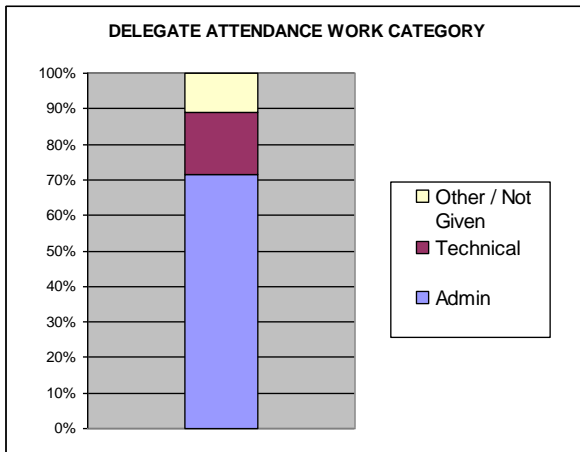


# SUPPORT STAFF CONFERENCE

10 SEPTEMBER 2008

## EVALUATION SUMMARY



**Title:** *Workshop Delegates*

**Date:** *10 September 2008*

**No. of Candidates** 100

**No. of evaluations returned:** 81

**Percentage Return** 81 %

**Names of Committee Members:**

**Helen Harris - Chair, Lisa Balman, Katie Barrett, Sue Ford, Dawn Halstead, Gillian Hird, Keeley Hutton (Finance), Jayne Jefferies, Kay Moorhouse, Paul Newton, Judith Parkes, Liz Senior, Sheila Stafford, Sue Taylor (Careers), Deborah Wills and Elaine Eastwood (Secretary)**

**Work Category**

Admin	58	72 %
Technical	14	17 %
Other / Not Given	9	11 %
	81	100 %

**Morning Sessions**

A1	77 %
A2	83 %
A3	100 %
A4	63 %
A5	71 %
A6	72 %
A7	67 %
A8	80 %
A9	53 %
A10	50 %
A11	80 %

**Lunchtime Sessions**

B1	89 %
B2	72 %

**Afternoon Sessions**

C1	90 %
C2	95 %
C3	91 %
C4	91 %
C5	97 %
C6	80 %
C8	67 %
C9	60 %
C10	100 %
C11	93 %
C12	93 %
C13	97 %

The overall scores were as follows:

### 1.0 Keynote Speaker - Gary Wilson

	Poor	0	1	2	3	4	5	Excellent
<b>Average Score</b>		4.87		97 %				

#### Comments

- Gary Wilson was an excellent speaker, interesting, inspirational, entertaining and well presented (52 similar comments)
- Could have listened to Gary longer, very entertaining, superb, fabulous (7 similar comments)
- Very interesting, entertaining and applicable to our situation and students
- First class, hard act to follow!
- Excellent and illuminating, opened my eyes to a lot of issues. We have people like this working in the education system
- Brilliant, captivating speaker, very passionate
- Very informative, interesting and funny! Great start to the day
- Excellent presentation, very interesting start to conference
- Very amusing, a good way to start the day
- A very interesting and worthwhile presentation
- Very informed and committed man - funny!
- Fantastic best speaker I have heard
- Excellent speaker, very interesting and also kept it light
- Very interesting, especially as I have a young son!
- Wish he had been to Colne Valley High
- Good, very thought provoking. Lots of ground covered very quickly

### 2.0 Morning Session

	Poor	0	1	2	3	4	5	Excellent
<b>Average Score</b>		3.34		67 %				

#### Comments

### A1 Boost! - Shirley Clark

- Very good as ever from Shirley
- Very inspired, needs more time
- Good intro to boost, I'll be looking into doing the course
- Not entirely sure this is for me, not enough info about it

- A2**                    **Campus Developments - Colin Blair**
- Interesting and informative, quiz good
  - Quite informative. Quiz fun but I might have asked Q's
  - Really excited to see how university of Huddersfield will look by 2011
  - Very informative
  - Interesting to see past and present
  - Useful updates on uni developments
  - Tested our knowledge of the campus and brought us up to date
- A3**                    **Coaching & Mentoring - Martin Plant**
- Mentoring - interesting info
  - Great presenter! Should be made available to all staff, needs to be advertised more
  - Learnt a lot, clear teaching
- A4**                    **Developing a good job interview technique - Gillian Coyle & Andrew Stainton**
- Well presented but not enough time
  - Interesting but didn't really tell me anything new apart from a few websites
  - Thought it was a bit rushed
  - Interesting, a little rushed
  - Bit dull but some useful info
  - Refresh of knowledge, good tips
  - Very useful if I was looking for a job
  - Session was too rushed and didn't get enough depth, more time for Q&A?
- A5**                    **Foundation Degree in Educational Administration Taster Session - Frances Marsden**
- Not specific enough, more about trying to sell course
  - Informative and interesting
  - Good presentation and informative
  - Not enough time to discuss in depth but overall informative
  - Focused too much on the sort of people that do the course rather than what the course entails, seems female orientated
  - Very informative
  - Relevant and informative
- A6**                    **Marketing the University of Huddersfield - Julie Morley**
- Expected this to be more about ideas
  - More time required - all a little rushed but very good session
  - Gave a brief insight into the area, some interesting talks! Interesting
  - Too basic for my needs as in University marketing
  - Julie, very interesting

- A7 Management Development - Helen Harris**
- Interesting and informative
  - Informative but a little boring
- A8 Real Time Communication Technologies - Anne-Marie Greenwood**
- Interesting, gave an update on new services
  - Interesting systems, will feedback to my team
  - Short due to time constraints but good and informative
  - Concise, to the point, very useful to me and other members of my team
- A9 Staff Benefits - Robert Sutcliffe**
- Informative
  - No hand outs to take away
  - Lots of new information of great interest
  - Good presentation but not much I didn't already know
  - This was good but unfortunately not all benefits apply to Barnsley or Oldham staff Not very interesting, monotone and lacking in inspiration
  - Interesting but quite a boring presentation
  - Disappointingly put together, dull
  - Not very interesting or enthusiastic
  - Very boring could have been made a lot more interesting and lively
  - Quite uninteresting, not very interactive
  - Already knew the benefits of the uni
  - Informative but nothing to write home about
  - Good information on benefits available
- A10 Volunteering & Community Action - Caroline Perry**
- I would have liked much more time spend on the volunteering opportunities here and how to engage with them
  - Interesting but would have liked more information
  - A missed opportunity to find out what skills people had and how they could contribute. DVD took up too much of session
  - Not very encouraging, did not go into a lot of detail, did not attempt to find out if people did voluntary work
  - Presenters seemed unused to presenting. Not enough time for info about all activities
- A11 Get Connected! How AUA can help advance your career - Catherine Lillie / Alison Robinson**
- Very good, pity it was poorly attended, ran out of time

**West Side Café**

	Poor	0	1	2	3	4	5	Excellent
<b>Average Score</b>		3.82	76 %					

- Look forward to receiving the feedback, good discussion
- Shame we didn't have time to get around all the tables
- Excellent way to network, questions were challenging, very relevant
- Good networking exercise and interesting topics covered
- Much better than I thought it would be! Was good to have some input on university matters
- More improved on most 'networking' events
- Too noisy
- Useful to meet and greet, enjoyed this type of networking session
- Was good to mix with other schools and services, however some facilitators did not lead discussion
- Nice to meet new people, good topics
- Not as organised as it could be, however was good fun
- Not sure about this at first but I actually found it to be really good
- Very interesting, great time to meet new people
- Very good exercise
- Good concept
- Tea and coffee could have been laid out better
- Good but too long at each table, could have gone round more!
- Good way of getting involved and meeting people
- Felt rather rushed but good opportunity to get views across
- Interesting points were made but spent too long at each table and what happens with this work
- Spent too long at each table, some good ideas generated
- Some interesting/lively discussions
- Noisy but some useful insights
- Great networking and discussions
- Very interesting and useful to discuss with staff from other schools
- Good to discuss various subjects and network
- Interesting way to interact and share info with colleagues
- Very good
- Good discussions
- Very interesting to hear everyone's point of view
- Good opportunity to give opinions
- Met other support staff and chance to have a say
- Good, nice to hear different views on issues
- Average
- Some good points but maybe too long
- Too noisy people had to shout to make themselves heard so no proper discussions, didn't enjoy
- Would be good to have extra time to network, put names to faces
- Good variety of different areas

- 3.0
- Good way of meeting people but perhaps went on a bit too long
  - Would have been better if we could choose our group to attend

4.0 **Exhibition**

	Poor	0	1	2	3	4	5	Excellent
<b>Average Score</b>		3.30	66 %					

**Comments**

- Not see
- Didn't have time to look
- Didn't get chance to look
- Chocolate good!
- Not a lot of time to see it all but little I didn't know about already
- Didn't see it much
- Good source of free pens
- Well staffed with useful information
- Interesting, I learnt something about recycling
- A bit - not really sufficient time to do justice
- Didn't get time to look!
- Not enough exhibits
- A bit dull but some interest
- Not enough time to go round all due to quiz
- Didn't have time to view would have liked to
- Not much time to eat lunch and speak to other staff and stall myself
- Not enough time to look around if you were doing the lunch time session
- Excellent, lunch was very nice too
- Also lunch time wasn't long enough because morning sessions were running late
- OK
- Not enough time. I had to miss the quiz to view
- Didn't pay attention, can't mark
- Did not attend
- Not enough time to see this, eating lunch
- Didn't see much of it but it looked quite good
- Not very inspirational stands
- Didn't have time to view as involved with scavenger hunt
- I didn't see any of this as lunch was too short
- Didn't have time to visit any stands due to scavenger hunt which I didn't realise had to be handed in at 1.45 so was led there doing it - could have used time to visit stands
- Didn't see
- No chance to look due to lack of time
- Didn't have enough time to look at due to lunchtime activities
- Didn't have time to look as was doing scavenger hunt to which we didn't realise had to be in by 1.45 so wasted our time really and could have seen the exhibition after all
- Did not go as had to go do scavenger hunt
- Didn't have time to look at this

- 4.0**
- No time
  - Good variety
  - Good turn out of different stalls
  - Didn't have chance to look
  - OK but not very inspiring
  - Didn't go
  - Had no time
  - Interesting to see various things on offer
  - Uninspiring
  - Not really time to have a look
  - Didn't get chance to look at it really as lunch was rushed
  - Didn't get chance to see this
  - What exhibition?? Think I must have missed that had to each lunch quickly
  - Very useful information

**5.0 Lunchtime Sessions**

Poor	0	1	2	3	4	5	Excellent
<b>Average Score</b>	4.22						84 %

***Comments***

**B1 University Fun Quiz - Martin Charlesworth**

- Good fun, well organised
- Really enjoyed this too, was fun
- Good fun, realised how much I didn't know about university
- Good fun!
- Better this year, only one winner though
- Very good
- Very good fun
- Great fun
- Hard! Hard! Hard! Good all-round quiz though
- Good fun something different
- Our answer pad must not have been working
- The quiz was great fun
- Excellent
- Really good fun
- Very enjoyable and fun although revealing lack of knowledge
- Very fun
- Good fun, learned a few facts about the uni
- Fantastic electronic quiz
- Very enjoyable, came 3rd, happy!
- Good fun and a lively session
- Great fun!
- Fun, just right for after lunch
- We won



- B1
  - Good light-hearted banter
  - Good fun, liked the keypads!

- B2
  - Scavenger Hunt - Helen Harris**
  - Unlikely objects but good idea and active
  - Didn't do it, interacted with exhibition, looked hard in 45 minutes
  - Very entertaining
  - Excellent idea
  - Good fun and could involve lots of people
  - Funny, good team building exercise
  - So much fun!
  - Good idea but due to rush to get to afternoon session didn't realise it needed to be handed in at 1.45 so missed slot
  - Great team building but unfortunately we were late picking the form up as it was not clear where the forms were and also late submitting so disqualified
  - Too long, not enough time to visit stands
  - Too long which resulted in not being able to see exhibition stands. Didn't realise had to be handed in by 1.45 so missed out, so therefore feels like we wasted out time!
  - Not enough time to get items on list and hadn't seen exhibition
  - Fun
  - Good for team development including people back in the office

6.0 **Afternoon Sessions**

*The ratings were*

Poor	0	1	2	3	4	5	Excellent
<b>Average Score</b>	4.46	89 %					

**Comments**

- C1
  - Blogs and Wikis - Getting your hands dirty - Dave Pattern**
  - A good overall insight, lot of info to take in however will be useful to know in my job
  - Excellent, got through a lot, plenty of info, maybe too much to take in
  - Very interesting, useful to promote uni
  - Very interesting and informative
  - A good overall insight, lot of info to take in however will be useful to know in my job
  - Quite interesting and informative
  - Very interesting
  - Very informative

- C2**                    **Boost! - Shirley Clark**
- Interesting and useful, made me think about possible courses
  - Useful guide to communication styles, I should be able to apply what I've learned
  - Good taster session for courses
- C3**                    **Core Stability - Laurie Nettleton**
- Useful, challenging and fun
  - Good, relaxing way to spend afternoon
  - Now know about pilates and how it effects my body
  - This was really good
  - Enjoyed
  - Very interesting and inspiring, encouraged to do some fitness classes
  - Well explained and a chance to experience pilates
  - Great taster session and good time length
  - Fun, well presented, great session
  - Motivating
  - Excellent
  - Really enjoyed this session, very relaxing should be a morning session as eating on a full stomach then exercising isn't the best
  - Very good, different from listening sessions, good to move around a bit after all the sitting
- C4**                    **Facts about Food - Deborah Pufal**
- Fab session, very well planned and gave lots of info
  - Very interesting, no food samples though
  - Very good
  - Great presentation, a real eye opener!
  - Very interesting and learnt a lot
  - Very informative and scary
  - Very interesting, made me think what we eat
  - Again very useful, just hope I can put it into practice!
  - Surprised how much bad things in food
  - Really interesting and useful
  - Very interesting and presenter was relaxed and informed
- C5**                    **Lego Serious Play - Stuart Nolan**
- Interesting, some clever ideas
  - Fantastic, thought provoking, surprising. Well facilitated, enthusiastic and nurturing environment
  - Absolutely brilliant and very rewarding
  - Excellent, would love to do more
  - Very good and interactive, interesting to see other ways lego can be used
  - Fun

- C6 Mind-mapping for all - Helen Harris**
- Brilliant will definitely use this
  - Interesting but not something I will use
  - Interesting way of thinking and making you think to organise
  - An alternative to brain storming
- C8 Serious Play: Finding Creativity in Work Tasks - Deb Middleton**
- Interesting and very useful, a bit more time would have been useful
  - Very good, would look at this further
- C9 Top Ten Tips for Turbo-charging your Transitions - Ruth Pearson**
- Presenter had tech problems, otherwise good
  - Not very relevant to me
- C10 Visual Communications - Brent Hardy-Smith**
- Excellent presenter, many good hints and tips
- C11 Volunteer Taster Session - Caroline Perry**
- Stress buster, very enjoyable I had great fun but also very informative
  - Very good
- C12 Yoga - Jo Harris**
- Excellent, good teacher and good intro into yoga, might sign up for the classes!
  - Very relaxing
  - Brilliant, so de-stressing and relaxing
- C13 Self Defence - Michael Lee**
- Excellent
  - Was martial arts, really enjoyed and feel more confident
  - Very good, tiring
  - Very good, feel more confident
  - Excellent, enjoyable and helpful
  - Excellent, good taster session and great instructor
  - Really interesting
- 7.0 What was the highlight of the conference for you?**
- The guest speaker was excellent to start the conference! Many people I spoke to on the day were talking about it, still at lunch time, couldn't of asked for someone better to open!
  - Creating my own blog in C1
  - Gary Wilson, brilliant speaker
  - Getting the chance to meet people from different schools and services

## 7.0

- Keynote speech, could have listened to him all day!
- West Side Café, Gary Wilson talk
- Keynote am
- Gary Wilson, absolutely fab!
- Keynote speaker
- Meeting people of different schools and learning more about the university as our institution
- The keynote speaker
- Gary Wilson's presentation
- Keynote speaker
- The keynote speaker
- Meeting fellow workers from other departments
- Morning session
- Meeting other support staff and working as a team
- The keynote speaker
- Gary Wilson's talk
- I found the talk from Gary Wilson interesting and it kept everyone amused
- Gary Wilson
- Meeting new people, learning more about the uni, something different at work, good fun, very well organised
- I really enjoyed the keynote speech. I thought it was a very interesting subject having boys myself and it was made enjoyable by the speaker
- The keynote speech and meeting new colleagues
- Speaker / Self Defence
- Gary Wilson's talk
- Speaker
- The keynote speaker was a very good opener to get people relaxed. The afternoon session was very good, the opportunity to mix with other staff is also very beneficial
- Keynote speech by Gary, fantastic, could have listened all morning!
- Meeting likeminded people from the university, putting names to faces
- Keynote speaker
- I enjoyed all the sessions in different ways, the organisation and catering were very good
- Gary Wilson's speech
- Core stability and keynote speaker
- The keynote speaker
- Gary Wilson's presentation
- Meeting staff from around the university
- Gary Wilson kicked the day off to a fabulous start
- Gary Wilson, speaker, I thought was fantastic, kept the audiences attention and brought humour into it also core stability was excellent
- Gary Wilson's opening speech
- Numerous things I enjoyed the whole day
- Keynote
- Gary Wilson's speech, thoroughly enjoyed by all I think, please bring him back!

## 7.0

- I would probably say listening to Gary Wilson. I have two boys and I could understand what he was talking about
- Guest speaker, could relate to everything he said
- Prize session
- All of it
- Gary Wilson's speech
- Keynote speaker, I could have listened to him all day
- The keynote speaker
- Serious Lego - personal development. Meeting lots of colleagues, what an interesting and lovely bunch I hope to meet again
- Describing the model I had made out of lego and reflecting on the metaphors
- Gary Wilson and also the lego
- Guest speaker, Gary Wilson
- The whole day was not only fun but work related fun, the table change networking was great
- Keynote, Gary Wilson
- Gary Wilson, Lunchtime quiz
- Lego Serious Play
- Mind mapping
- Keynote speech from Gary Wilson and quiz
- Keynote, quite an inspirational speech and very well presented
- Keynote speaker
- The keynote speech, haven't heard anyone so enthusiastic about their topic in a long time
- Both chosen topics worked well for what I want to do with my position at work, made it very worthwhile
- Gary Wilson and Sue Frost
- Networking, being able to meet other staff
- Gary Wilson talk, very motivating and inspiring
- Keynote speaker
- Gary Wilson and Yoga session and S&M team winning the raffle (just to hear the name ..)
- Keynote speaker
- Getting to speak to staff from all services and getting to meet new people at uni
- The self defence session
- Networking session as I do not work with schools and university services
- Gary Wilson really touched a point, related to work I do, he was funning but made people very aware
- Gary Wilson and self defence
- Self defence class, really enjoyable
- I enjoyed the quiz and self defence class, I'm glad you put some fun/physical sessions into the day, great idea
- Self defence, fun and useful

## 8.0

### What did you find most useful for your development?

- The afternoon session that I attended was very useful to my role, very informative and I will certainly be following this up!
- The final session, blogs and wikis was very useful and I learnt a lot
- The boost sessions had some very useful and practical ideas
- Not sure
- A3 - Coaching and Mentoring
- C1
- Wikis & blogs, session 1
- Information on the Foundation Degree in Admin course
- The boost session in the afternoon and the West Side Café
- Networking
- The boost afternoon session made me think about how others perceive me and how I might interact with this
- Keynote Speaker
- Keynote Speaker
- Making me feel needed as an employee at the uni
- Morning session and networking
- Knowledge on how other schools operate/administer processes
- The boost course
- Putting faces to names
- Meeting members of staff that you only converse by e-mail, telephone etc
- Meeting and discussing issues with people, confidence building
- Debating issues at the uni, found out new info about a degree to do next September
- I thought the west side café session helped as I found the conversations really useful
- The west side café as it gave me ideas and insight into different departments of the university
- Foundation Degree information, session 'A'
- A5, thinking about doing this degree, would not have known about it otherwise
- I was interested in the pilates and feel I could start attending classes
- Keynote speech, definitely
- Other developments taking place within the university
- The west side café, a chance to hear the views of others about the university and its services
- Meeting lots of people around the uni
- Networking, meeting new people and learning what services and plans are available for staff
- Networking, different sessions were fun and well presented
- Morning session, A1 (boost)
- Coaching and mentoring
- Pilates session, made me think about my work/fitness/wellbeing. Shame it was just after lunch
- If points that were raised re the 'west side café exercise' and come out positive then this would help my development
- The pilates is something I will consider continuing with

## 8.0

- Networking with people I talk to/email on a daily basis
- Food
- Networking exercise, marketing overview and generally finding out what colleagues think and feel about working here at the university
- I suppose the morning session as it would hopefully help me if I had an interview
- The information received from tutors re education admin degree to give me info I need to decide whether this course for me
- Learning about positive responses, turning round and negative to be positive
- Interview techniques session and the discussions which took place in west side café
- Networking with colleagues
- A5 - It made my mind up to consider applying for the foundation degree
- Serious play
- I need to focus on what I want to get out of the job, how to balance work/life and a good few people to 'contact' in other schools/services
- Making connections with colleagues
- Lego
- West side café
- I learnt something from all the events/sessions
- Lego
- West side café, good opportunity to find out about other areas of the university
- I think it will be lego serious play, time will tell
- Mind mapping will help me as it works well with the way my thoughts are processed
- On the morning session learnt what training is available for me to progress in my career
- Meeting others, discussions
- Both sessions were useful developmentally in different ways
- Afternoon session, creativity, gave some excellent ideas that can be used on a daily basis
- Both chosen topics worked well for what I want to do with my position at work, made it very worthwhile
- Gary Wilson, more personal than professional
- Team games, sessions showing what is available
- Communication and networking across all sessions
- West side café
- The west side café talk sessions
- The chance to network with colleagues you don't normally see
- Microsoft communication to take forward to the team. Networking skills, meeting new people
- Learnt how to defend myself have more confidence and meet lots of new people
- Morning session A - Foundation Degree in Educational admin
- Involvement with other support staff in the university, what they do in their schools

9.0

**What topics could we include in next year's conference to best enhance your professional development?**

- How someone who started at the bottom has gone to the top, positive, motivating, influences, recognition and support staff who have done well in achievements and within their work role
- Instead of the networking session, allow 3 training sessions (2 morning sessions for Group A and one afternoon session from group C]
- Enjoyed this years conference, can't think of anything I'd add at the moment
- Swop shop for business cards
- A lot was covered, after talking to different people about the sessions they had gone to a lot were development based
- Student diversity language, looking to international student recruitment
- University wide initiative
- None I'm aware of
- Interview and application help for those who may want promotion, stress/time management short sessions
- Work related but innovative
- More info on the content of things such as foundation degrees or long term courses
- Some targeted sessions, eg ASIS
- Can't think of anything specific
- Visit other departments
- Tour of campus, buildings, more activities from schools Music/IT/Art & Design
- Having 'buddies' with people from different schools/services and sharing what your role entails and how you can support each other
- Advertise staff development and encourage more
- A session on time manager? Something maybe for working mums like me to help us to manage time better so its not all work!
- How to put a little thought to it!
- Team building, communication exercises, promoting confidence
- Not sure if there was anything else to add
- Research and learning options available for all staff
- Better choice of topics for am and pm sessions
- More 'fun' topics - people tend to be more relaxed i.e. T-Shirt printing or using/seeing how the recording studios work
- I thought the West Side Café was a really good idea
- Was it about professional development?!
- Assertiveness training
- Training and volunteering opportunities appropriate to roles
- Input from academics
- Have most of the sessions targeted at what courses the university offers for professional development
- Similar but slightly different
- Nothing really missing from today
- Time management techniques, prioritising



- 9.0
- Something on how to plan your career in the long term
  - Networking
  - An overview of the university's future

10.0 **What other improvements would you suggest?**

- Less photography as can be distracting during keynote speech
- None, it was brill
- Reminder during lunch of the quiz starting
- Longer lunch as not enough time to look at exhibition
- None
- More time to network/socialise
- The 'Café' session would be better if you could choose which topic you wanted to discuss/contribute to, then you get a chance to air your views about topics you are interested in
- Tea break in afternoon, it was a long session
- Seemed so rushed, didn't seem time to do everything hardly pop to the loo! More room for movement please, even if it finishes later
- Timing improvements? Allow for things to run over and time to look at exhibition
- Alternative to lunchtime 'fun/quiz', how about a walk on the canal if time
- More time for lunch before quiz - by the time we had walked over to come back for quiz, no time to see the stalls and had to rush the quiz
- Give more time at lunch to look at the exhibition before running activities
- Sue could have mentioned Schools - very good organisation but didn't know where Quayside was, need directions but couldn't see a campus map
- More time for lunch and activities during that part of the day (quiz specifically)
- More time for sessions/between sessions, recycling facilities at lunch!
- More time to cope with over-running
- Networking session was very good, something like this again (West Side Café)
- None
- Perhaps miss out the lunchtime activity, allow a little longer for the morning workshop and a little longer to mingle at lunch
- Bigger exhibition, email reminders
- 2 drinks stations at break time. Campus support will assist with this
- Less time round the tables talking, but the idea of moving round and meeting new people was good
- Watch the timings of the activities, Pilates not really good after lunch on full stomach, time to visit the stands
- Make people aware it is about staff development/professional development
- None
- More seating provided at lunchtime and maybe have things a bit closer together
- None
- More time between events/activities. Felt a bit rushed but never felt like I was late so that was good
- Allow time for people to get to the different sessions

**10.0**

- More time at lunch, it was a big rush
- Shorten the first session (welcome/guest speaker) and last session to allow more time for the taster and workshop sessions
- More time to have lunch, view stands and be involved with the lunchtime event
- None
- None
- None that spring to mind
- Possibly fewer sessions, more time between them so the day is not as rushed
- The 'Café' session would be better if you could choose which topic you wanted to discuss/contribute to, the you get a chance to air your views about topics you are interested in
- The only part of the day that felt rushed was lunch! The exhibitions were in the room but I didn't get the opportunity to look at them because we had to rush back for the quiz

**11.0****What is a good time of year for the conference to take place?**

- September
- September is fine
- Not as close to enrolment
- September/October
- September
- February, March or April
- December/January
- This time
- Start of summer/Easter
- Early September is good
- This is a good time
- Outside of 2 teaching terms
- Perhaps earlier in summer before all enrolment stuff needs doing for new students
- Between xmas and Easter, quietest time or first week in September
- This time before students start
- May
- January
- Towards Christmas
- You will never get a cross-the-board convenient time, suggest twice a year to get maximum opportunity for staff to attend
- June or September
- December / November
- Earlier in September or early January
- January (late)
- June
- June / July
- Beginning of September when everyone returns but before it gets busy
- Same time (Sept - before term)

**11.0**

- August, after graduation or before enrolment
- Anytime
- Same time as this year
- Early September (as now)
- This was good, but I would come at any time as it was fantastic day
- Summer (although it may make no difference due to the British weather!)
- Possibly June time when students are finishing rather than the start of a busy time, the 'new academic year'
- Summer when uni is quiet (i.e. June)
- Sept - just before term
- Early Autumn
- Yes very good time of year
- This time (Sept) not too busy as students away
- No preference
- Towards the end of the summer vacation
- September is a good time
- Summer, not September
- This is probably the best time before the students return
- Sept/Oct
- Same time as this year
- September
- November
- A bit difficult to say but maybe early August or November
- This time of year - September
- September
- June
- Between October - March
- Same time as this year
- Yes, motivational for start of new term
- September is fine
- Before the summer break
- This is a good time
- June / July
- About now
- This has been a good time, before Sept term starts
- This time worked well for me
- No preference
- Not between May and August
- April (not as busy preparing for new students)
- A quiet time of year so all staff can attend
- September

12.0

**Please rate the quality of each of the following:**

▪ <b>Venue</b>	<b>Average Score</b>	4.36	87 %
▪ <b>The training facilities</b>	<b>Average Score</b>	4.31	86 %
▪ <b>Refreshments/lunch</b>	<b>Average Score</b>	4.08	82 %
▪ <b>Booking information</b>	<b>Average Score</b>	4.42	88 %
▪ <b>Organisation of the conference</b>	<b>Average Score</b>	4.64	93 %

13.0

**Do you have any other comments?**

- Overall I thought the conference was brilliant. It was the first one I had attended and would recommend this to others. I think it should be made compulsory for staff as each and everyone would benefit in a different way from these type of activities
- There were very few support staff in attendance, I would suggest that the majority of support staff did not attend which is a shame
- Excellent, mixed staff up from around the university really well
- Disappointed that our entry for scavenger hunt could not count as we missed the deadline due to rush to pm session
- This has been a very useful and informative day and I would definitely come to next year's conference
- This was my first staff conference and was most enjoyable. I'm glad I attended
- Thought the idea 'after break' going around in small groups was good
- I thoroughly enjoyed the day. Liked meeting other members of staff from other schools and enjoyed the boost course very much
- Had a really fun day, great chance to meet new people. The key speaker was excellent!
- Enjoyed the day, would recommend to others and hopefully attend next year
- I have thoroughly enjoyed the day and would love to come again next year. The keynote speaker was really good and I loved taking part in the quiz. The pilates session was really good too and it's a shame we can't have classes in UCB
- Today was great looking forward to next year
- Thoroughly enjoyed
- Thank you to all staff who have organised the day, well done, yet again!
- Thank you.
- It was my first experience of the conference and I really enjoyed it. There was a good welcome and we were encouraged to join in and express our opinions. The quiz and taster sessions were relaxed and good fun and helped us to get to know each other
- A very well organised, fun and informative day, thank you very much
- I only found out about the conference via a work colleague, needs advertising more. Allow more time to get to the sessions, make sessions longer and more practical
- Good to meet others from different departments

### 13.0

- Enjoyed the day, it's good that we have them and that we had a choice for what sessions we wanted to do.
- Well done to SDG for an excellent day, very well organised
- Put feedback of ideas on website
- It was very good and your hard work is appreciated. Excellent way of putting faces to names and getting to know a little more about how the place runs and what kind of people run. Thought it excellent that house-keeping staff received an award they deserve it - perhaps a few more staff awards to boost morale?
- Good day, look forward to next year
- Very well organised so well done!
- Only the second time I have attended this conference. A thoroughly fantastic day, well done to all the organisers, can't wait for next year
- Thank you very much. It lived up to the reputation (and more) that my colleagues had enthused about from last year
- This is very beneficial conference and a great opportunity for support staff to learn, develop and expand their minds a little. I appreciate being able to meet colleagues in this way
- Quayside would have been better than CW for registration/coffee/networking. Gary Wilson was superb. Overall a very enjoyable day. Thanks to the organisers and Bob Cryan and Sue Frost
- Slightly more time for certain parts of it. The whole day was interesting, entertaining and inspirational
- Good, motivational, gives staff a positive vibe to the start of the year
- Interesting and informative. Good to meet colleagues from other schools
- Venues to spread out, meant some parts of the programme more rushed or cut short
- It is an excellent opportunity to be able to network or express your own ideas (café) and hear those of other people. It takes you out of work routine and able to see others in the support staff area who we do not normally meet
- Wasn't sure what to expect but the day was very enjoyable and the sessions were informative and useful
- Overall was a very good day. Negative points were irrelevant seeming guest speaker, stressful west side café and the dimwit bit at the start! Thanks to all the facilitators and staff involved
- Useful day
- We got through a lot of plastic/paper cups with no where to recycle them! Do we really need free pencil, exam paper, plastic folder and expensive card with 'welcome' printed on it.
- Very enjoyable, a very good experience out of the day to day processes
- Great day, good opportunity to meet new people
- Fantastic day, organised very well, full of fun, networking, learning, very well put together
- Very good day!
- Glad I booked onto this day - overall I really enjoyed it. It is good that support staff are recognised but just wondering why we don't just have a general staff conference day for academics and support staff to mix