
























## SSC Evaluation 2010 Results

### Survey Overview

**Number of respondents:** 86  
**Expected number of respondents:** 180  
**Response rate:** 47.8%  
**Launch date:** 25 Mar 2010  
**Close date:** 16 Apr 2010

### Section 1

#### 1. Which School or Service do you work in?

Admissions and Records Office:		0.0%	0
Applied Sciences:		1.2%	1
Art, Design and Architecture:		3.5%	3
Business School:		9.4%	8
Computing and Engineering:		12.9%	11
Computing and Library Services:		10.6%	9
Education and Professional Development:		4.7%	4
Estates and Facilities:		1.2%	1
Financial Services:		7.1%	6
Human and Health Sciences:		16.5%	14
Human Resources Group:		3.5%	3
International Office:		1.2%	1
Marketing, Communication and Student Recruitment:		2.4%	2
Music, Humanities and Media:		10.6%	9
Office of Health and Safety:		0.0%	0
Planning and Information Services:		0.0%	0
Registry:		2.4%	2
Research and Enterprise:		2.4%	2
Student Services:		3.5%	3
Student Union:		0.0%	0
University Campus Barnsley:		2.4%	2
University Campus Oldham:		2.4%	2
Vice Chancellor's Office:		2.4%	2

2. What is your main role?			
Technical:		18.6%	16
Administrative:		67.4%	58
Support:		12.8%	11
Other (please specify):		1.2%	1
Manager			

**Section 2: Please rate the sessions from the Conference**

3. The keynote speaker: Graham Leslie			
5:		54.1%	46
4:		34.1%	29
3:		5.9%	5
2:		3.5%	3
1:		0.0%	0
0:		0.0%	0
Did not attend:		2.4%	2

**3.a. Please comment on the keynote speaker**

A truly inspirational speech - I'd like to see more of this sort of thing throughout the year! Sometimes we forget how the little things that we all do can make a big impact on our own lives and on the lives of others around us.

A very entertaining and inspirational keynote speaker who held the audience's attention throughout.

A very interesting and inspiring speaker.

Brilliant message, portrayed well. Very funny.

Brilliant, very lively and interesting.

Entertaining and motivational, however couldn't always hear everything he said.

Excellent could have listened to him speak for much longer

Fantastic speaker who really engaged people

Food for thought.

Found his talk quite humourous and entertaining!

Funny and inspiring. Another good choice.

Graham was very interesting and inspiring.

He gave a really inspiring talk

He was an interesting guy, and I'm sure there were potentially areas that could have been relevant to support roles in university - but it didn't come across particularly. I would have been more inspired to hear the life story of someone really successful in management in the public/education sector.

Highly motivational, entertaining and polished, speaking without notes,inspiring to all.

Humerous and motivational.

I enjoyed his communication style.

I found the keynote speaker a little grating and one-note.

I found the speaker very entertaining and inspirational.

I have seen Graham speak on previous occasions so had therefore heard much of what he had said before. However, I do think he is an engaging speaker.

I think he did not talk too much about the business partnerships and how it links with the University.
I thoroughly enjoyed listening to Graham Leslie and would have enjoyed listening to him for a longer period.
I thought he was very interesting and inspirational - strange though that all these successful people who come to talk at the University left education at the age of 14!
I'm never too keen on people who parade a lack of education as a good thing, but generally quite good.
Interesting and inspiring stuff
Interesting and relevant speech.
Interesting anecdotes but didn't seem as relevant to my role as last years speaker.
Interesting, humorous and informative.
Just the right length very entertaining and motivating a genuinely nice chap
Loved the starfish analogy and will be using it at future presentations.
Much more entertaining and enlightening than I would have thought beforehand
Not as engaging as last years speaker
Really enjoyed Graham - he was very entertaining,
Really enjoyed his speech - very entertaining
The links to "partnerships in the work place" was a little tenuous and the message was slightly lost amongst Mr Leslie's pontificating about the good fortune he has had down the years. i think last years keynote speaker was more relevant and easier to relate to. non-the-less, Mr Leslie was very likeable and such rags-to-riches tales are always entertaining and inspiring.
The talk was interesting, entertaining, and just the right length.
Very charismatic inspirational speech - enjoyed this a lot
Very easy to listen to.
Very entertaining
Very entertaining and enjoyable talk.
Very entertaining speaker - kept you interested.
Very entertaining talk.
very good speaker
Very good speaker, fun, interesting and inspiring.
Very inspirational
Very inspirational and an engaging speech. However, is he an ideal advocate for the University when he left school at 14...?
very inspirational and motivating
VERY INSPIRATIONAL, GOT ME LOOKING FORWARD TO THE REST OF THE DAY!
Very inspirational. A good speaker.
Very inspiring and interesting - would like to have heard more of his 'rise to fame'
very interesting and engaging....could have listened to him longer and would have been interested in more detail about the Galpharm company.
Very interesting the progress he made as a boy to a very successful man
Very light and entertaining
Very personable and entertaining.
Very relaxed, approachable and easy manner of delivery.
Was very entertaining.

4. Which workshop did you attend in the morning?			
A1 Professional Behaviour:		5.8%	5
A2 Business Mine - How can the business mine help students and graduates?:		0.0%	0
A3 Business Writing:		2.3%	2
A4 Event Management:		11.6%	10
A5 Gain a Degree Working in Educational Administration:		2.3%	2
A6 Keeping a personal development journal:		5.8%	5
A7 Management Development:		5.8%	5
A9 Managing your relationships:		4.7%	4
A10 Mind matters -- NLP Techniques:		15.1%	13
A12 Team Development Work - MTA:		3.5%	3
A13 Ten Top Tips for Taming Your Computer:		4.7%	4
A14 Understand your personality type:		19.8%	17
A15 Visual Communications:		18.6%	16
4.a. Please rate the workshop			
5:		41.9%	36
4:		34.9%	30
3:		17.4%	15
2:		1.2%	1
1:		1.2%	1
0:		3.5%	3
4.b. Please comment on the morning workshop you attended.			
A very interesting session, Shirley is a very engaging and interesting presenter.			
An excellent workshop with a really engaging tutor.			
Another inspirational individual! I loved the fact that she stopped us all thinking of ourselves as lowly administrators and made us realise that actually we are professionals providing a professional service. Perhaps we should call it the 'Professional Services Staff Conference' next year ;-)			
Didn't seem to know enough about what she was doing. Could not do most of the tasks as it was a "student lab" but the computer could have been changed before the session. When asked a question, instead of saying she didn't know the answer, she gave an incorrect answer which meant I spent more time trying to find the proper way!			
Enjoyed the session but thought we would be able to do our own designs rather than everyone doing the same thing.			
Excellent - even though it was condensed from a usual days session, it was still informative and didn't feel rushed. The presenters were clear and good humoured and i would recommend this session to colleagues.			
Excellent - inspiring!			
Excellent but have only given score of 4 because they had to cram a day's worth into 1.5 hours and I feel we missed out a			

bit. However, both Debbie and Sue were great fun and I would be interested in attending a full day course. Could this be added to your list of Staff Development courses please?
Excellent but only given score of 4 because they had to cram a day's worth into 1.5 hours so I feel we missed out a bit. However, both Debbie and Sue were great fun and I would be interested in attending a full day course. Could this be added to your list of Staff Development courses?
Excellent workshop, would be interested in doing this course as a full day.
Excellent, fun and very interactive, a thoroughly enjoyable workshop, would definately recommend to anyone
Excellent, was hoping it wouldn't be too much 'psychobabble' but it wasn't and I thorough enjoyed it.
Expected it to be a 'workshop' whereby we could share ideas and good practice etc. It was more like a lecture and all about how marketing students put events on - not really relevant to staff and the events the university puts on. The last 10 minutes were good!
Extremely useful for Office 2007
Fascinating and informative
Found this workshop was more geared around Students and not Staff. It was still interesting listening to Nadio (who was a very nice man) but didn't take anything away from the workshop I didn't already know.
Good introduction and has made we want to apply to the relevant staff development opp.
good introduction into what the management/leadership courses contain. presentation slightly spoiled my local school technician doing work on the PC causing it to run v.slowly!
Good presenter, interesting content but not what I had expected. Needed to be more specific to administrators organising events for their School/Service. Each person attending was asked at the outset what their priorities and reasons for attending the event were. So not really addressed.
Great creative fun, very refreshing! And excited to find out staff can use all the equipment available in Art & Design after hours!
Great fun! The studio was lovely and the tutor was very enthusiastic and helpful.
I didn't receive the personality test by email and was therefore excluded from the session. Was very disappointed.
I enjoyed it but it wasn't what I was expecting. It was more listening to someone's experiences and life history than actually how to organise an event. I thought it was going to be more hands on but enjoyed listening to him.
I enjoyed it but not sure about applying the theory to practice though!
I enjoyed it. I never realised that staff were allowed to use the facilities that students do.
I enjoyed the workshop amd the facilitators were great, but it was more theoretical than I'd hoped. I was expecting more practical guidance on how to keep the journal, maybe see some examples of journals kept by other people and start to have a go at doing my own whilst in the workshop.
I found it good to reflect on professional behaviour in the workplace.
I had hope for more guidance and suggestions. Mainly what we got was a description of the student module and some comments on previous events.
I thought I would already know most of the tips. How wrong I was! However, this was because the workshop mainly covered Office 2007 which I was not familiar with. The title was therefore misleading. Overal though it was very informative and a very good workshop.
I thought it was an extremely informative and very useful
I wish we had spent more time on how to plan an event.
Information was clear and well presented but we run out of time and did not do any inter-active stuff.
Informational
Interesting subject and good delivery of subject. There was a lot to fit into the session and perhaps it was a bit rushed towards the end. would have liked to spend more time discussing result of personality test. perhaps there could be a follow up session - e,g 'how to get the best out of your personality type'.
It was a very interesting subject and well presented but the session was too short to cover in enough detail and it felt like we were just getting into it when the session had to end. I will be looking into it more in my own time and hope there are some more sessions available through staff development.

It was a very interesting workshop and would like to have spent longer but time restricted it.
It was good but not what I expected, I thought it would be about writing a journal but it was more to do with learning theories.
It was ok, quite a complex subject. No handouts to take away.
Martin Plant was fantastic presenter. Really enjoyed the activity. I was in the winning team for all three activities.. woohoo!!
Nice group and feel inspired to enrol onto the Foundation Degree
Not very inspiring
Really enjoyable, good discussions, very interesting results.
really enjoyed the session, it was interesting to see another side of the university that staff can utilise.
Really interesting but frustrating that it was so condensed and diluted!
Rob's a lively presenter and his session was interesting. After the initial blurb about the origins of NLP, which was necessary to set the scene, the session was interactive and entertaining. Rob encouraged participation from everyone in the audience.
Should be useful.
sound quality not very good in the room, missed a lot of the dialogue, but very interesting and facilitator very enthusiastic and helpful
Subject was interesting and the host Brent was fantastic...kept attention and I think he unlocked creative ideas in people.
The instructor hadn't prepared properly for the session or found out what could/n't be done on the computers in that lab. Also, when a colleague asked how to get a document to open up on computer startup she gave him the incorrect answer, rather than saying that she didn't know. (she said you do it via control panel - you don't - you do it by adding a shortcut to the startup menu).
The speaker was very good and did well to cope with one very domineering and arrogant member of the crowd! Much of what was taught was very general and more of an introduction to NLP, some background history and some theory. i was rather hoping for more hard-and-fast practical techniques that i could use in the workplace. But there were some very intriguing and useful general techniques that raised my awareness of how multi-layered communication is, and i will certainly be more mindful of this in the future.
The staff who facilitated the workshop were extremely good - making the subject interesting and ensuring everyone took part and engaged in the discussions/activities. The staff were extremely professional and shared their own experiences helping with provoking our own thinking in the activities.
The trainers were both very knowledgeable and friendly/supportive. However, I was disappointed with the session as there was more theory than expected. This comment was also echoed by another attendee. I feel that it would have been more useful to look at actual examples and start working on one ourselves.
The workshop gave us an opportunity to use skills we don't often use in our day to day jobs and could lead to us forming an after work group producing crafts on-site.
The workshop was very interesting, although a little ad hoc as the tutor, although very nice and knowledgeable, did not appear to have done much planning for the event and we almost ran out of time. There was also a member of support staff who was quite rude and disruptive which did spoil the atmosphere a little but all in all good.
This was brilliant and what a star Brent Hardy-Smith is ;0)
This was brilliant! Brent Hardy-Smith was fantastic- well prepared and charming. The activities were engaging and the materials were good. This workshop was so good that some colleagues and I are thinking about setting up an after-work craft club. Inspiring tomorrows blue peter style un-professionals!
This was well delivered, however I thought there was too much content for the length of the session and it was quite rushed towards the end.
Thought we would have made something individual rather than all doing the same things.
thought-provoking - has inspired me to follow up and investigate more
Very good presentation - interesting information given - will look at NLP techniques further
Very interactive and informative session with useful information gained.
Very interesting and well presented workshop

Very interesting topic with good presenter.

Very interesting, enjoyed it so much I am thinking about going on the Aspiring Managers course.

VERY INTERESTING, FIRST TIME I'VE BEEN IN THE CREATIVE ARTS BUILDING - VERY IMPRESSED.

Very interesting, however, not enough time to complete the session satisfactorily.

Very interesting, learnt a lot and good fun as well.

Very light and informative. Really encouraged me to apply for the course.








Very thought provoking.

Was informative and made you think about your role as an Administrator in a different light.






Well presented workshop, answered a lot of questions raised about the various staff development programmes.

Would have liked some more indepth training on this. Unfortunately the session was interrupted by a member of staff being quite rude which seemed to put the trainer off course every now & then. Would be interesting if there could be a follow-up session available under staff development.


**5. Which lunchtime session did you attend?**

B1 University Fun Quiz:		40.5%	34
B2a Well being at work only:		11.9%	10
B2b DSE only:		4.8%	4
B2a Well being at work followed by Desk fit:		2.4%	2
B2b Desk fit followed by Well being at work:		13.1%	11
B3 Easter Egg Challenge:		7.1%	6
I did not attend an event at lunchtime:		20.2%	17

**5.a. Please rate your lunchtime session (or your first lunchtime session if you attended two)**

5:		16.7%	11
4:		34.8%	23
3:		39.4%	26
2:		6.1%	4
1:		3.0%	2
0:		0.0%	0

**5.b. Please rate the second lunchtime session you attended (if and only if you attended two sessions)**

5:		0.0%	0
4:		100.0%	3
3:		0.0%	0
2:		0.0%	0
1:		0.0%	0
0:		0.0%	0

**5.c. Please comment on the lunchtime event you attended**

A bit short!

Always good to be reminded about taking breaks and specific exercises. Provided with a paper copy of exercises and a link to set up daily reminders.

Desk fit - okay, but tutor kept reading from a sheet which was a little off-putting.

Desk fit - okay, but tutor kept reading from a sheet which was a little off-putting.

Egg-citing (sorry, couldn't resist). Good fun!!

Eggscellent fun!

Enjoyed it and found it helpful

Enjoyed the quiz.

Felt that the information gained on the Sit Fit session was things we'd already learnt elsewhere. Thought we were going to get a bit of a work out. Again, the session was interrupted by a rude member of staff & others turning up late. The trainer had to introduce herself 4 times!

Fun but a bit short and not very challenging

given a few tips on how to prevent any repetitive strain type injuries

Good session with usefull handout which I have now copied for everyone else in the office, I think it would be useful to suggest that one person from each office should try and attend and then spread the word. That was my first contact with occupational Health and I have been at the University over a year.

I chose the quiz as the best of the alternatives, I would have preferred a team event.

I thought the content was good but the presenter was reading from her handout too much.

I wuz robbed!

Interesting!

It was alright. Nothing to get excited about.

It was fun - shame there were not more people there. Staff were very friendly

It was good fun

It was good to have a health check.

It was ok, a quiz is always fun. Would have been better in groups though rather than every man/woman for themselves.

It was okay,seemed to take a while to get going.

It was the desk fitness one only that I attended (you haven't got a section for this).

It wasn't as structured a quiz as i though it might be, be it was enjoyable non-the-less.

Martin Plant is an excellent quiz master.

Morning session ran over a little so did not feel inclined to got late

nice break in the middle of the day, not too taxing!

Not a lot to say it was a fun quiz....so good fun overall!

not what I was expecting

Occupation health staff were really friendly and helpful

OUR TEAM WON!!







Overall this was a very good general knowledge quiz. Maybe a few visual questions on powerpoint would have made it more interesting.

Reasonable quiz but not enough prizes and only one of the 2 winners was rewarded

Seemed quite rushed. Was better another time when we used the fastest finger key pads, more fun. Questions were good though, but didn't take up as much time as I thought it would.



The quiz was a little rushed.
The quiz was almost over as we arrived and we got there ON TIME. It seemed rushed and not well planned. Would have been better being more interactive and in teams.
The quiz was good but was a bit short and not as good as the time when it was done in teams in the Who Wants to be Millionaire style.
The quiz was interesting but rather rushed.
This was a general knowledge quiz so the title was misleading.
This was not what I expected at all. I expected it to be fun and informative and it was neither. Heather was not a particularly good host. She was not very good at teaching the exercises and techniques and did not correct those people who were doing some of them incorrectly. The same person who was disruptive on the NLP workshop in the morning was also on this session and was again a little disruptive.
Very enjoyable - but think some designs would have been more interesting had you stated that you need to be able to see the egg to check if its broken!
Very good quiz - although should have been more prizes on offer.
Very interesting.
Very useful exercises given for while you are working at your PC, which I will certainly carry out.
Was a little bit too rushed and it was more fun previously with buzzers.
Was suitable for a lunchtime activity, very easy going.
Wasn't sure what to expect at the first one, so didn't know I'd be undergoing a health check, but the information about Occupational Health was very useful. Missed most of the second session but had a useful conversation with the person leading it after the session.
Who has the obsession with Easter?

<b>6. The networking event: West Side Cafe</b>			
5:		15.6%	12
4:		37.7%	29
3:		22.1%	17
2:		13.0%	10
1:		10.4%	8
0:		1.3%	1

<b>6.a. Please comment on the West Side Cafe</b>	
A little repetitive and the room wasn't the best for lots of conversations at once, however it was interesting to meet and interact with colleagues across the university, and you made a good call finishing the session when you did.	
Although it is always good to sit down and talk to colleagues you have only communicated with via phone or email, it got a little tiring the third time talking about your role. Last year's event, where there were specific topics at each table, was much more enjoyable. People find it a little easier talking about something other than themselves. We could have covered things like - given the current situation, can you think of any ways that the University can save money without detracting from the quality currently offered to students and staff? Also, how better can the University interact with the local community and businesses? Could we do more for our students than we are doing - if so, what? I just feel we could have got a lot more out of the networking session than we did. Perhaps in advance of next year's conference, staff members can be asked to put forward questions for the networking tables?	
Although it is always good to sit down and talk to people you have only communicated with via phone or email, it got a little tiring the third time talking about your role. Last year's event, when there were specific topics at each table, was much more enjoyable. People find it a little easier talking about something other than themselves. We could have covered things like - given the current situation, can you think of any ways that the University can save money without detracting from the quality currently offered to students and staff? I feel we could have got a lot more out of the networking session than we did.	
Always nice to see other people that you don't often see.	

as a host it was difficult with some people to hear what was being said and to keep people included & involved. Had 3 very different conversations and learned some great things though - really enjoyable
Became quite repetitive as we had the same question at each table. With background noise due to the volume of people it was difficult to hear and participate.
Bit too repetitive
Concept was good but it would have been better to have different questions at each table. Boredom set in quickly when you were constantly repeating yourself even though it was to new people.
Did not attend.
Didn't attend as could only attend am session
Enjoyable, well organised and fun event to attend
enjoyed the networking event - i think i was saying the same thing in mt sleep last nite.. 'i work for Ah which is a government incitive.....etc etc' lol
Excellent! I made a real good link and will hopefully be developing something from this.
Far too repetitive - became frustrating having to repeat the same things about my role. I preferred it last year when each table had a topic to discuss and could focus on this and how it related to your role.
Found this event really good, meeting other staff members.
Good to here from other members of staff.
Got to know different people and what they do to make student experience a good one.
I enjoyed meeting people from areas I don't normally communicate with
I enjoyed the session and Ellie Clement was a brilliant host. It was a good opportunity to put faces to names.
I enjoyed this very much. It was really interesting and fun to meet other support staff from around the University and find out what other people did and how this links with others. Excellent.
I met lots of people who had only been a voice on a 'phone until then. Could it have been a little less formal? Very good, though.
I think we had a similar event on the last conference. So may be something a bit different would have been better. However, it was interesting to see what different jobs people did.
I was the table host.... through in at the last minute and I think I did really well. So well done.
enjoyed talking to new people who work in the university
If the object of the network session was to merely meet more people - then it would be fine (though not perhaps very effective being given only 15 minutes per table). However we were advised what we need to discuss at the tables and it was the same thing over and over again - which again was pointless. Different subjects per table would be much better.
interesting idea and some useful information gained. Nice to become more familiar with other staff don't normally mix with but conversation a bit forced at times. wasn't always sure what I needed to contribute to the conversation.
Interesting to move around and meet different Table Hosts and guests. Had to make the effort as an individual for this to be successful.
Interesting, and good to put faces to names.
It was a great opportunity to meet other staff members outside my dept.
It was fantastic meeting colleagues from across the University that I otherwise might not have met!
It was good to talk to others in the University but the table hosts should have been given different topics to talk about as it got very repetitive towards the end.
It was hard to hear, it was a pity we were being asked the same question on each table, it would have been more discussing a variety of topics.
It was really nice to meet other people from the University, and put faces to names.
It was very interesting to meet people from other areas of the University, and to make new contacts
Lacked focus, not enough difference between each table. It felt like you were saying the same thing at each table, need to have a different focus at each table to reflect the table host

Nice to meet other people. Interesting to learn what others do. Enjoyed this.
not sure initially what was expected or what was supposed to happen...perhaps due to first table "leader" not engaging fully with the idea?
OK but out of 3 tables, only 1 host suggested writing things down and kept the discussion to the idea of connections. One host did a lot of talking about themselves and another table had no host!
Overall, I enjoyed this event but at our first table we did not have a table usher and the session at the second table ran over as the whistle blower did not blow and so we did not have time to move on
Perhaps a little long, by the third table people had refined their answers to short statements and some of the enthusiasm had been lost. having said that, i thought it was very enjoyable and useful to meet and talk to people from other areas in the uni.
Quite interesting but the last table I got had 2 hosts & it wasn't very well managed. We seemed to struggle to keep to the task & went off track. I didn't stay till the end as I only work till 2:30pm on a Thursday so I left at that time.
really enjoyed meeting and talking to others across the University
Really enjoyed this. I hosted a table and quite a lot from it.
slow to start but interesting to find out what others do
The networking event was very good as it gave an opportunity to meet other members of support staff throughout the University and learn more about their roles and how they can relate to your own. Unfortunately, this was cut short.
The same questions on each table, got abit repetitive.
The sessions attended were as good as the host facilitating them and some were more motivating than others....
This could have been much better. The room was unsuitable- it was really warm and so loud I missed at least half of everything that was said. Also, there was no variety to the conversation topics, which meant you had the same talk three times over. A better idea would have been to discuss a different subject on each table. The idea was nice though- it's good to meet people from across the University, especially colleagues you contact but never get to see face to face. It was inspiring to hear about the research and innovation that is going on in what seems to be every department in the University! To be honest though, this gave me a bit of a headache from the heat and noise.
This one I enjoyed the least, but it was nice to put names to faces.
This was good to meet people and get to know a little about them. I thought having the same questions on each table made for similar discussions but it worked and evolved well due to excellent table hosts.
This was helpful in getting to know other team members - this however depended on who was present at the time.
this was interesting, and worked well. It was useful to meet people from across the University, and share ideas.
This was ok, but there was a lot of repetition; might have been a good idea to have diferent questions on each table after introductions.
Took a while to get warmed up but was good to meet so many other people and find out what they do and how (potentially) we could work together.
Useful as I met people that I would not normally come across in my day to day activities within the university.
Useful to make links.
Very good, very relaxed. Could probably do with a few more stalls.
Very well organised - it was nice to meet people - I learnt about job roles I hadnt heard of before and definately found it a useful experience. It would have been good to have different questions at each table as it did get a little repetative, im glad we didnt have to do the 4th Table as it would of been too much.
Was good to meet other staff from accross the university, and although the questions were the same on each table it opened up many different conversations. Was very interesting.
Was repetitive explaining who you were and what you did to each table. Might have been better to have one topic for each table to discuss.
WHEN I FIRST WENT IN I THOUGHT 'OH NO THIS IS GOING TO BE LIKE SPEED DATING' BUT IT WAS ENJOYABLE AND INTERESTING TO KNOW WHAT OTHER PEOPLE DID WITHIN THE UNIVERSITY.
Whilst I fully support and understand the importance and fruitfulness of networking, I found it repetitive and the same as previous years - could do with a re-think and updating.

Would have been a lot better if there had been a different focus for each table. It was very repetitive and boring going through the same things on each table.

**7. Which afternoon workshop did you attend?**

C1 Blogs and Wikis - Getting Your Hands Dirty:		17.4%	15
C2 Boost!:		5.8%	5
C4 Coaching for Aspiring Managers:		3.5%	3
C5 Turn Up, Login, Check Out:		5.8%	5
C6 Event Management:		18.6%	16
C7 Gain a Degree Working in Educational Administration:		1.2%	1
C8 Keeping a personal development journal:		3.5%	3
C9 Managing the paper mountain and the clock!:		3.5%	3
C10 Mind-mapping for all:		7.0%	6
C11 Mind matters -- NLP Techniques:		10.5%	9
C12 Performance Arts and the backstage technology:		15.1%	13
C13 Ten Top Tips for Taming your Computer:		2.3%	2
C14 Engaging with Ethical Dilemmas:		5.8%	5

**7.a. Please rate the workshop**

5:		31.8%	27
4:		24.7%	21
3:		23.5%	20
2:		7.1%	6
1:		5.9%	5
0:		7.1%	6

**7.a.i. Please comment on the afternoon workshop you attended**

A good speaker although a little disappointed the session didn't cover more on practical tips for event management. Very interested to hear what events the Marketing students organise.

An excellent workshop

An interesting subject, however, needed more time than was allowed in the schedule.

Attended this event in Milton and was just shown how the different lights work. Not very exciting at all and left the session half way through. Would not recommend.

did not attend an afternoon workshop !! \*\*you need to include this in your options please

Did not attend any afternoon session as only work part-time. Had to select 1 option tho as the screen wouldn't let me continue to finish the questionnaire.

Didn't attend as I had to leave early but let organising office know beforehand.

Don't feel like I learnt anything new. Thought we'd get more ideas on how to run an event successfully, but seemed to be

just information about how their students are getting on.
enjoyed the tour of library services and was impressed with the facilities available to students and also to myself when I start to do the Educational Administration Foundation Degree course
Excellent - clear instruction and it was a small group so everyone contributed and the discussions stayed focused.
Fantastic! Rob Burton was great and it was a really intriguing session.
Fanzabidozi.....facilitator fab and subject and examples used to demonstrate excellent...loads of interaction with audience and facilitator..left us wanting more!
Felt as though it was rushed through without enough explanation plus quite a few of the PCs did not work with the websites.
Found this very useful at ways to record your development, and personally for me to help in my career progression. Was also a good opportunity to speak to the Tutors as I am wanting to study the DMS.
good tips could have been a bit more interactive
Good workshop.
Got a bit complicated, but was a thorough and useful workshop
Great opportunity to see some excellent facilities I'd never seen before. Paula and Kirsty did a great job.
Having not had a serious look around the library for 10 years, this was a real eye opener. The new facilities, layout and decor look fantastic. I hope the students appreciate just how much of an improvement has been made over the last few years. The two ladies showing us around were very knowledgeable.
I attended the morning session only..
I could not find the location.
I did not attend an afternoon session.
I learnt a lot about the successes of Mr Granato but not a great deal about how to successfully manage an event unfortunately. He was quite funny though!
I learnt a lot about the successes of Mr Granato but not a great deal about how to successfully manage an event unfortunately. He was quite funny though!
I now know what mind mapping with felt-tips is like!
I picked up some really useful tips at this session, however Liz was unable to demonstrate quite a few of them because we were located in a student lab, which doesn't allow any 'fiddling around' with the default software settings. If this workshop runs again it would be good if Liz could be given administrative rights to enable all the tips to be demonstrated, rather than described verbally.
I quickly realised that this workshop wasn't for me as I knew I wouldn't venture in to certain aspects re blogs or wikis.
Interesting and insightful particularly about the events management modules that the Uni delivers. The workshop host held my attention. However, I think it needed to be more interactive and more tailored to an event, we might be involved in organising, as staff members rather than as students.
Interesting but not what I was expecting. It was very focused around setting up your own event (particularly from Marketing students perspective), rather than being given an event and needing to organise the finer details. As an admin member of staff academics organise the type of event, speaker etc and we are left to sort out rooms, catering, invites, conference packs etc. It would have been handy to have been able to discuss this endless list of things you need to think about when organising the logistics of an event. Having just arranged an annual lecture with VIP's it would have been useful to see if other people had been faced with similar problems to me, and to pass on and share useful contacts etc.
Interesting debate.
It was a bit like attending a lecture rather than a seminar or workshop. Although the lecturer was interesting it felt a bit like he was pushing his three firms and his/his student events. I and others thought we were attending to learn about our events and pick up useful skills/contacts?
It was a small group and I loved the informal round the table discussions we had. The facilitator was really good.
It was like they weren't expecting anyone that afternoon. They weren't sure why we were there, we left the session early and there was one chap in our group who was talking very loudly to one of the lighting technicians, so we couldn't hear what was going on.

It was Ok
It wasn't really what I had expected. This should have been named 'Marketing' as it didn't seem to give an overview on ideas for setting up events or various scenarios. It merely seemed to be a talk saying that Business School students did an event in their last year.
Just learnt about what the university did for event management and not how to be successful yourself, would have been better if it was more interactive!
Lots of good ideas that I can follow up over the next few months and beyond
Lots of usefull information.
My machine wasn't up to date enough for google.docs, so wasn't able to participate which was frustrating, as I didn't feel that I got as much out of the session as I wanted to.
no structure to session
Not what I was expecting. I thought it may be more practical in terms of how to run an event. Interesting all the same and Nadio is obviously very passionate about this subject.
picked up some good tips
Pitched at exactly the right level, very practical and very useful.
Really enjoyed this session, as I was trying to background on ethics for an assignment.
Really good. Identified my wrking style and will be keen to sign up to the relevant opp so that I can maximize my approach.
really interesting session, gave practical tips to applying ethics within my job role
Really interesting, intro. could have been a little shorter and the sesssion could have been longer! - This has definately sparked an interest in reading further in to it.
The highlight of the day for me.
The leader went too fast through the activities, and I struggled to keep up - only having basic knowledge.
The lecturer did not appear to be prepared for this event. I found it very boring.
The presenter is a very good speaker and explained how his students go about starting to manage an event.
The session was very interesting and useful but I feel that it was more of a lecture than a workshop. I feel that it would have been better if there was more of a practical element to it.
There was no structure to the session, not what I was expecting.
This was fantastic! Could have gone on for a couple more hours, it was so fascinating and the facillitator was brilliant at making it fun and interesting. Really practical ideas as to how to incorporate some of this in day to day work and life, and I left the workshop feeling really inspired, upbeat and positive.
This was good hands on fun and a chance to see what goes on in an interesting but remote part of the University. It was lovely that the students helped run the workshop and interesting to see them showing off their knowlege.
This was not at all what I expected and the workshop did not seem to be prepared for. Quite a large group attended, but no one was introduced to each other and people started to leave before the end. Basically, it was just a case of one or two people touching buttons on a lighting board to make colourful patterns, whilst the others looked on. I did not get anything out of the workshop at all and really wish that I had attended something different.
This was OK, but felt very unplanned and appeared to be thrown together at the last minute. That said, the people involved in delivering the workshop were very good.
This was really fun workshop. I got a lot out of this and learnt a lot and have already starting using the mind mapping techniques.
Too much time was spent telling us what usually happens if we attended a full time event. We had to tell the organiser that we needed to be back at the main venue for 16:15 as we could tell she would run over and again at 16:15 we had to remind her and so the session was rushed towards the end and then we were late getting back for the closing speaches
UNFORTUNATELY I HAD HIGH EXPECTATIONS AND WAS REALLY LOOKING FORWARD TO THIS WORKSHOP BUT MY COMPUTER, ALONG WITH OTHER PEOPLES, WAS NOT WORKING PROPERLY SO I WAS NOT ABLE TO PARTICIPATE. I FELT A BIT OUT ON A LIMB. THE TUTORS WERE OBVIOUSLY VERY KNOWLEDGABLE ABOUT WHAT THEY WERE TEACHING BUT I DID FEEL THAT IT WAS ALSO QUITE A RUSHED SESSION.

Unfortunately the same domineering and arrogant lady that blighted my morning session was also in this group and her desire to interrupt and dictate was in full force again. despite this annoyance, the facilitators were brilliant and the session was hugely enjoyable and a real eye-opener. i very much enjoy keeping up with technology and can immediately see the benefits and practical ways in which i can apply these tools.
Unfortunately, the computer lab that had been booked was did not have the correct level of software to support the activities. Looking from a distance and not being able to take part did not prove that informative. However, the initial presentation and ideas that were promoted for use of Google for instance could be of interest. I would need to be shown again and have the opportunity to question and query specifically. It would be useful to receive the powerpoint presentation from this event. Can't recall the name of the presenter to be able to contact him direct.
Very dissapointing, no interaction withinh groups, felt we were being lectured for the full session and was bored after 10 minutes, however the session leader was very interesting, sadly wouldn't recommend to anyone
Very good. Instructor was enthusiastic and knew his stuff and made the session fun.
Very impressive.
Very informative, knew what he was talking about and had a passion for the subject! Learnt alot of new skills.
Very interesting and provided good method for solving ethical dilemmas.
Very interesting and stimulating. Introduction was perhaps a bit too long. But everyone seemed to have really enjoyed the part of the session where real life examples and exercise were performed. I certainly did.
Very interesting!
Very useful and informative.
Very well planned and definitely came away feeling like it had helped. Got some new ideas to think about and met some new people
Was a little boring - wasn't what i expected. I had in my mind that the presenter will talk us through setting up an event and tips to help us. But wasn't like that.
Would have liked to have done some on Inspiration also, but useful and fun otherwise.
Would like to have stayed all afternoon - found the whole session very enlightening and will watch for events taking place in this area throughout the coming months

### Section 3: Looking back at this year's conference

<b>8. What was the highlight of the conference for you?</b>
C12 Performance Arts and the backstage technology
Catching up with old colleagues.
Definitely networking with people and sharing your ideas. It was well organised and therefore praise to Staff Development
Easter egg challenge!
Enjoyed both workshops I had chosen Nice to catch up on some friends and colleagues Enjoyed the quiz
Enjoyed it all, the day flowed nicely, the sessions and the gaps in between the sessions were of a good length and never once did i clock watch or wish my time away. seamless, well done to all the organisers.
Enjoyed the keynote speaker.
Ethical Dilemmas
Faces to names again, learning about my personality type and Mr Leslie's talk.
Faces to names again, learning about my personality type and Mr Leslie's talk.
Graham leslie
Graham Leslie
Graham Leslie
Graham Leslie & The MTA activity
Graham Leslie his inspiring life story

Graham Leslie's opening address
GUEST SPEAKER - GRAHAM LESLIE
Having the opportunity to meet other staff across the University, and the academic staff in the second session.
Having time out to meet up with friends from across the University that we don't get to 'bump' into very often. More of a networking event.
I found both sessions very interesting and would like to investigate further.
I particularly enjoyed the guest speaker and the networking event.
I thoroughly enjoyed the whole day, other than the last workshop. I think the theme "Building Effective Partnerships" certainly lived up to it's title.
Just having the chance to meet with other staff across the University.
Key note speaker
Keynote speaker
Keynote speaker.
Learning more about blogs and wiki's
Library tour
Meeting and networking
Meeting Brent Hardy-Smith... he's a very fun guy
Meeting differnt staff.
Meeting other people, doing useful workshops related to my job, a day away from the office. It was a very upbeat experience particularly what the VC was saying about the organisation, in this current climate it was cheering to hear that we are doing ok as a university.
Meeting people from different schools and services. The workshops and just doing something different.
Meeting people from other areas of the University and finding out what they do.
Meeting people from other departments.
meeting people in different context from usual
Meeting so many support staff and also the session on understandng your personality type
Morning workshop and certain aspects of the networking.
networking - a chance to meet new people and learn some names
Networking event.
Networking timein the West Side Cafe and to meet people who do very different jobs in the university.
Networking with others
NLP
not sure there were any highlights...had an enjoyable day though.
Personality type workshop
Really enjoyed Graham Leslie's speach. And all of my workshops went great.
really enjoyed the inspirational speech by Graham Leslie, goes to show what hard work and perseverance can achieve !
Really enjoyed the visual workshop in the morning and found it interesting to know what was available to use on campus.
Really good to see such a variety sessions on offer
Session 1
Sound and light technology
The afternoon workshop, blogs and wikis, was very good. I learnt the information that I had wanted to learn when choosing that workshop. The session was well planned, informative and practical.



The blogs and wikis session.
The guest speaker followed by the morning session.
The guest speaker.
The highlight of the conference was the morning workshop, keeping a personal development journal
The key note speech
The key note was excellent and the workshops were very good, if limited in their scope.
The key speaker in the morning.
the keynote speaker, the personality workshop and the lunch!
The keynote speaker. I thought he was very interesting
The Mind Matters - NLP Techniques workshop
The morning visual communication session
The morning workshop (visual communications). Though had I won the prize at the end, that would have been my highlight!
The morning workshop on NLP
The networking event at the West Side Cafe and the lunch was lovely. Thank you.
The NLP session.
The NLP session.
The NLP workshop, closely followed by the keynote speaker.
The overall highlight for me was being able to mix and meet different support staff across the University in every workshop and session throughout the day which is an opportunity we don't often get.
The personality type morning session.
The speak given by Graham Leslie I found really motivating.
The speaker
The speaker was excellent.
The very aspect it was trying to achieve, building relationships
The visual communications workshop
The whole day.
The workshops were both very interesting and useful.
Understanding your personality workshop
Visiting the library

**9. What did you find most useful for your development?**

afternoon session
All the tips for Office 2007
As above
As above.
As mentioned above, could have been better as I had specifically chosen workshops that I thought would benefit my new job role.
Background on ethics
Both sessions I selected I chose for a development point of view, so both were extremely useful.
Business Writing
contacts I made during the conference will be useful for my work

Did like the NLP techniques & think it could be quite useful if I had further, indepth training on it.
Event Management
everything really!
Feel equipped to go and enrol onto the Educational Administration course.
Finding out about and understanding my personality type will help be understand 'partnerships' wit others.
Hoping to put the mind-mapping into practice
I found the reflective skill the most useful for my development
I found the workshops very useful indeed. I gained knowledge and techniques from both the NLP and mind mapping workshops that I can and will use in both my personal and professional development.
I think the NLP session will be useful both personally and work-wise by helping me to react to certain situations in a different way.
I've now joined the AUA as a result of the Professional Behaviour workshop so I can continue to develop professionally, as well as being able to utilise the AUA forum for the investigation of opportunities to develop procedures and processes within my Service.
Ideas from NLP and also I was given a Professional Development Journal Guide that had been developed by the facilitators from the first workshop - and I'll definitely use that.
Interaction with other support staff members from other Schools
Learning different approaches to solving everyday dilemmas and how to tackle difficult behaviours in others.
Listening to the speaker I found very stimulating.
Making contact with other members of the support staff and realising what staff development sessions are available.
Meeting & speaking with other colleagues
Meeting lots of different members of staff and putting names to faces.
Meeting with staff from other areas of the University
Mind mapping - may use it again
morning session and meeting other staff
Networking
Networking
Networking event
Networking event was good because it enabled me to develop links and work in partnership accross the University.
Networking session
Networking with other members of staff
Networking.
Networking...there should be more opportunities to do this
NLP
NLP techniques
NLP Techniques--defintely an area where I shall do some more research
NLP workshop
Not a great deal really
Nothing
Nothing really.
Probably the blogs and wikis session, though I did this more for fun rather than for development within my role.
Putting names to faces.

really enjoyed the NPL program that I attended in the morning, it explained the different ways we use our minds and how we think about things. maybe put some of this into practice.

Session on keeping Personal Development Journal

the blogs and wikis session

The C11 morning session

the coaching session...although short compared to the time spent if attending the full session some good tips were learnt

The Management Development workshop

the networking - a couple of contacts were made.

The networking event

The networking event

The networking event and the morning workshop on personality types.

The networking event.

The networking session - being able to talk to other people throughout the University and gaining an understanding of how our roles all fit together.

The NLP information

The personality type morning session - found out that careers service offer help to staff which I never knew.

the personality workshop

The professional behaviour workshop

The Reflective Learning Journal

The session I attended helped me to understand my personality a bit better.

The speed dating

The whole day was useful. It was brilliant trying new things, learning some new skills and meeting people. Also, being reminded that you're part of the University as a whole makes you feel really involved and part of something exciting.

The workshops.

The workshops.

Time management although I will be looking into the NLP in more detail in my own time

Turn Up, Login, Check Out workshop.

Understanding your personality workshop

Various things from the sessions we attended, the networking session and Mr Leslie's talk. Acknowledge the type of personality you are, allow others to be different and find a way to work with them, never be afraid to shake a hand and give anything a try.

Various things from the sessions we attended, the networking session and Mr Leslie's talk. Acknowledge the type of personality you are, allow others to be different and find a way to work with them, never be afraid to shake a hand and give anything a try.

**10. Do you have any other comments you would like to make about the content of the conference?**

-

Add a few more technical based activities.

All in all I thought the Conference was very, very good. It was entertaining and informative.

An option to attend only one workshop, Lunch + guess speaker so that more staff could attend and work load did not build up.

Biscuits would have been good to keep the energy levels up!!

Content was great. I fell there could have been more staff participating though. There was not a lot of take up from my department, which I found disappointing.

Did not enjoy the Networking Session.
Did not like the lunch :(
didn't see that many other technicians at the event, not sure why - maybe not enough technical content. Things such as presentations on technical developments within the Uni or best practice sessions might entice more?
Disappointed that there were no biscuits with the coffee & would have been nice for a pudding with the lunch.
Doing the easter egg challenge meant we didn't get lunch until 12.45, there didn't seem to be a lot left when we got there - particularly with the drinks. It was well organised and enjoyable day - nice to have a change of scenary from the office and meet other people who you wouldn't normally get chance to.
Enjoyable useful and entertaining, a very worthwhile event, thank you
Generally very good but not quite as good as the last one (a lot to live up to!)Workshops were really good.
Good day - thanks to the whole for all the effort organising it.
Great day.
I felt it was too spread out as due to my working hours I was unable to attend the afternoon session.
I know as a technician I struggled to find suitable or inspiring workshops to attend this year. I also know that many technical staff stayed away because they felt the workshops had nothing to offer them. However, the two workshops I did attend were very useful. I thought the lunch, while okay(3 out of 5), was very limited and had no sweet or fruit. That was disappointing. There was no biscuits with the tea and coffee.
I think the conference is fantastically organised - this is my first conference since I became employed with the University. I enjoyed the conference - however would probably have liked a bit more choice re activities. Perhaps feedback from the networking sessions may help in the future plans
I was very disappointed with lunch. I appreciate that we are trying to save money but it really was quite poor. I had breakfast at 6.30am in order to get my child to school and get into work on time and I was absolutely ravenous by the time I got to lunch at 12.30pm. Neither option (beef or pasta) appealed to me but I was hungry so opted for the pasta - which was quite dry. I do think a few biscuits mid-morning would have staved off the hunger pangs and I would have been quite prepared to bring my own along had I known I would have to go 6 hours without food. Also, we had a number of stalls last year in Quayside and only 3 this year - none of which I had an interest in - I'm already a member of the Union, I attend our Fair Trade events whenever they're held and I do not wish to join the AUA. There are a number of staff members who have business ventures outside of the University; this would have been an ideal opportunity for them to promote their talents to colleagues. Perhaps this could be considered for next year.
I would definitely attend in the future and encourage others to attend.
It is understandably very difficult to fit an overview of a topic into a 1.5 hour slot - however, I did hear comments yesterday (and have felt this myself in previous years) that the workshops only just get going when the time is over. This is particularly true when there are a number of participants who are all asked to introduce who they are and why they are present.
It might be interesting to have an inspirational keynote speaker who still works in higher education. There must be people out there who work in higher education and have interesting insights on the sector and who are motivational. Although I appreciate that Graham Leslie had an interesting 'can do' attitude to life, I am not really interested in business people who have become very rich and met famous people.
IT WAS A GREAT DAY THANKS! I think it would have been useful if the morning workshop had finished 5 minutes earlier to give delegates time to get to their lunchtime session.
It was a very good conference, although I was absolutely shattered by the end of the day.
Just a big thanks to all the organisers, you have obviously put a lot of hard work into the event. it was a thoroughly enjoyable day and i look forward to next year.
Lunchtime sessions could be incorporated more into a buffet style atmosphere rather than splitting people into different sessions.
no not really....I know it is difficult trying to find new ideas for workshops, so just keep offering the successful ones with perhaps a different slant, some of the subjects could work on this basis specially NLP...
No, thank you.
Not enough choice and the workshops were not challenging enough.
Other than the afternoon workshop, this was a most enjoyable and informative day and I would certainly like to attend

again next year.
Overall I enjoyed.
Overall the conference was ok, just dissapointed with some of the sessions and also there was no variety of food.
Overalll a really enjoyable day.
THANK YOU TO THE STAFF DEVELOPMENT TEAM WHO HAD OBVIOUSLY PUT A LOT OF TIME AND EFFORT INTO MAKING THE DAY SUCCESSFUL.
Thanks for all the organising. I think it shows that the University really cares about its staff to hold up a conference like this. Thanks to all for all your hard work.
The afternoon workshop did not finish till 4.15 and by the time we got back to the lecture theatre the draw had already taken place! quite unfair!
The catering could have been better - in particular there were no biscuits.
The conference was really really well organised, enjoyable and rewarding. The day after, there is a good mood in the office, I think everyone is feeling really inspired and happy to be at work.
The content has something for everyone and works extremely well I think. The structure of the conference is excellent and keeps everyone occupied and interested for just the right amount of time. Keep up the good work.
The content was good quality
The day was mostly and enjoyable experience. Thank you to Staff Development for organising it all.
The food was dissapointing.
The hot lunch? - catering were clearing away when we arrived. The only food available was beef stew, some potatoes and cheesy pasta. It was very disappointing
The lunch was lovely but fruit or a dessert to finish would have been lovely. Also, it would have been nice to have a biscuit with our tea/coffee.
The lunch was lovely but there wasn't enough choice (and no puddings). No biscuits with tea or coffee either :-)
The lunch was lovely too - I was expecting sandwiches, but the hot meal was very much appreciated - thank you!
The morning session was pointless. 10 top tips were very poor tips that could not be demonstrated.
The options that were offered this time were not as interesting out of the ones in previous years. I had no difficulty in choosing what I wanted out of my sessions, as there were only a couple that picked my interest. Thankfully got I got at least one of the sessions that I really wished to attend.
The West Side Cafe was disappointing this year - it was the highlight of the conference for me last year.
Thought it was very well organised with an excellent choice of workshops. I would definitely attend again.
To have some of the sessions as more light hearted ones and not so work orientated. Especially the afternoon sessions. Bring back yoga, etc.
Very good. And it was good to have a bit of breathing space between the set pieces.
Very well organised
Very well organised as usual
Very well organised, very well run, an enjoyable day, thank you.
Well balanced.
Well done and thank you to Martin, Helen and the staff development team for providing us with a fantastic opportunity - good stars all round!
Well organised and calm - would of been nice to have biscuits as it was a very long morning if you did a session before lunch. Will definately be attending next year!
well organised, enjoyable event once again. great lunch and refreshments (despite lack of biscuits). Well worth attending.
Well organised, great lunch, good weather fortunately. There were many other workshops I would have liked to attend such as NPL.
Well organised.

Would have liked to have done an extra session rather than the lunch time activity

You could tell that there was an awful lot of hard work that went into planning the event which paid off.

## Section 4

### 11. What themes or topics do you think we should include in the next year's conference to best supplement your professional development?

"partnerships" theme was quite loose/broad - most of the workshops didn't really fit. some of the practical sessions were good - maybe some more tasters from the devt programme??

-

- Video and Video Editing Skills

A chance to look around different schools and services.

a follow up to how to the personality type workshop, looking at how to get the most out of your personality type and how to interact with the different types. Also what tasks/jobs may be suited to as that personality type.

All the topics covered this year were great but perhaps a session on boosting the motivation/commitment of our not so enthusiastic colleagues might be useful?

As in previous answer.

Can't think of anything, I did prefer the work orientated workshops with a lighter theme at lunchtime.

Collaboration; technology; creativity.

Communication skills. Key contacts at the university.

Cookery - healthy snacks to bring for lunch Team events for lunch time

Event Management geared for staff would be really useful.

Excellent customer service and professional interpersonal relationships.

Have a competition between teams (each team made up from staff from different schools/services in the University) - eg. treasure hunt round the campus, building things from discarded objects etc.

Having spoken to my colleagues who attended different workshops to me and all thoroughly enjoyed them, I think there was something for everyone in this conference therefore I think more of the same is the key. The networking theme was excellent and again, this is always going to support professional development for everyone.

How to dress professionally - image! I would like more about posture at work.

I heard that the NLP workshop was good and would like an opportunity to go to that next year.

I kthought the content of the conference was varied and plenty of choice of topics which would help with continued development, so topics similar to the ones at this years conference.

I think it would be a good idea to repeat some of this year's sessions as there were 3 or 4 other workshops that I would have liked to attend, eg Ethical Dilemmas, Personality Type, Professional Behaviour.

I think that all of my development needs were catered for.

I think that some of the workshops could be based on the competency framework.

I think the general range of topics chosen for the conference each year is very good.

I think the mix was about right from my point of view - some things I didn't get to attend might be available again next year

i thought the selection on offer was very adequate

I thought there was good variety of topics covered

I thought there was quite a good choice this year

I work in simulation so it would be hard to support this however maybe a demonstration using simulaton.

In previous year Yoga and Pilates sessiones were very popular. Would be nice to bring them back.

Language skills.

Let's see some of the activities we are supporting ie the actual teaching of the students or be put in the position of a

student in a class.
Maybe have a careers service drop in session at lunchtime for advice and guidance for staff??
More actual 'workshops'and group work
More information on what all the other schools or services do such as the Drama department and the Creative Media buildings
More student - focussed eg Students Union could run a workshop.
Need to cover a wide range of topics to meet the needs of a wide range of staff. P ersonally I would recommend information/workshop on mentoring, secondment job swap where staff could experience slightly different jobs in other work areas to see if it's appropriate for them and/or get assigned a mentor in a similar field.
Not sure
Partnership working.
Perhaps finding out what it is like to be a student/academic/campus support officer etc What do they actually do?
Please include another creative workshop again like the visual communication.
Please see comments on previous box
Please see previous page.
Presentation skills - self presentation for interviews and presenting information to others
Similar as this year - I think there was a very good mix something for everyone
Something around how everyone in the institution fits together to make it work
Something on working with students with Aspergers or ADD would be useful
Team Building, more relation to the University vision and Strategy Map?
Technical/Technology topics.
There seemed a good range of topics.
Understanding Peoples Roles - maybe look a little in depth at what other people do and how that interacts with what I do
Unsure at the moment
Very much the same as this year. I would hopefully choose wiser for my afternoon session next year as there was a wide range of topics to choose from.
<b>12. What other improvements would you suggest?</b>
2 course lunch!! ran out of coffee at networking event and no biscuits
;
A 5 min gap at the end of each workshop to enable you to get to your next session on time.
A bit more choice food wise! It was difficult to look at the stalls at lunchtime, maybe have them at break times?
A monir point - perhaps biscuits during one of the morning refreshment times would be good (considering some people travel from afar, or due to other morning committments dont have time for breakfast; pregnant delegates needing sugar boost, etc)
Better catering!
Better lunch and biscuits.
Biscuits.
Can't think of anything.
Catering was really nice, but could have included a dessert/sweet Also there needs to be biscuits at break time.
clearer descriptions of content of some workshops?
Finishing at 4pm would be better so we can all attend the plenary.
I think it ran really well, so nothing that I can think of.

I think the organisers of the event should also be able to participate in the day, as I believe this was not the case.
It is nice to have some active workshops, which i felt were greast in last years conference.
Longer lunch if activites are going to be completed in time
Make it a compulsory event!
Maybe not try to fill every minute of the day with something to do
More activity based networking.
More chance to meet people from similar roles in other schools
More teamworking/team building events, more hands-on/interactive sessions
More time for the morning and afternoon workshops.
more variety for lunch
More workshops - a real action packed day ... I felt there were a lot of 'filler' activities.
N/A
Networking session too noisey, two sessions?
No improvmenets to do with the content, however I felt that there shoudl have been a gap in times from moving from one session to another. For example, the morning session finished at 12, but the lunchtime activity started at 12 so we were late for the lunchtime session.
None
None
Not sure
pudding after lunch, maybe biscits with initial refreshment break.
pudding!
Pudding!
Rather than dividing people up at lunch time as some people don't bother to attend a lunch time seminar try to do something on a buffet style theme that incorporates everyone or gives them an incentive to stay and mingle.
Revert West Side Cafe back to a focus on each individual table, rather than the same discussion on each table.
Spending a whole day at the conference may not be necessary. A half day conference might be enough
Support for those delivering workshops to cut their topics down into a meaningful and practical 1.5 hour session.
Team excercises
The catering was a bit disappointing as we only had a choice of cheesey pasta and a beef dish, which could potentially cause problems if you had someone that was a vegetarian and allergic to cheese!
The day was a little too long - make the lunch time shorter?
The food at lunchtime was excellent. A pudding would have been good!
The networking event wasn't much fun despite being a good idea. This could be much improved.
The sessions could involve more participation, rather than being a talk with slides.
The topics I attended should be better time managed.
To may be have tours of the different Schools, etc.
try to give people less chance to "just nip back to the office to check my email"...not sure if that goes against what the day is about!
Very short on refreshments throughout the day.
Why not allow our catering students to provide lunch - it would be a great opportunity for staff to see how good our students are at event management and catering!
Workshops to be in the same building if this is at all possible!






13. What is a good time of year for the conference to take place?
















Anytime.
April was a good time of year. I have missed it in previous years as it used to fall in a busy period.
Around Easter time again
August may be better once exams and graduation are over.
Between March and May is good - avoiding Easter hols
Christmas
December after the end of term?
early September, as soon as local schools have returned after summer hols.
Easter Break would seem to be a good time.
Easter holidays or very end of August / beginning of September
Easter or early september
Easter or Summer
Easter time is good
Easter time or Septmber before the start of a new academic year
February/March/
I don't think any time is a "good" time...I guess a time when there are the least amount of academics around as that is usually when we are the busiest!
I felt it took place at a good time of year already
I think March seemed like a good month as it is better weather and before staff start taking holidays
I think March time is an ideal time - You are never going to please all the people all the time!!
I think the Easter break is a perfect time of year for the event.
I thought this was probably the best time.
Its great in March.
January
Just after the end of term is good
Mar/Apr
March /Easter
March is good for me
March is too early I think - September or October perhaps?
March was good.
March worked very well.
March/April
March/April
No preference
Not in teaching weeks!
Now or the summer after the graduation ceremonies have finished
Now was fine for me. Later in the year would clash with exams, CABS in July and November, and also the awards ceremonies.
Over the summer
Same as this year

Same as this years.
Same time as this year.
Similar time if it was in the main holidays too many people would be away
The current time of year seems perfect.
the same
The same as this year.
The summer (June/July)
The time of year in my opinion is the best time.
The timing was good.
The timing was perfect this year
There are always going to be problems whatever time of the year an event of this size is organised. I didn't have any problems with it being in March instead of June.
Think this time of year was a good time as more people from our office were able to go due to it being the Easter break & very few students are around.
This time of year is perfect
This time of year was ok.
this time worked well - a bit quieter, more people available to be able to take a day out?
This was a good time for me....
This was a good time of year
This was a good time.
This was a great time of year to hold the conference as it avoided the majority of busy periods for both School and Service staff.
This was a perfect time of year for the conference.
Tie it in with the launch of the new staff development programme handbook
We are very busy from August to October and in January. Any other time is manageable.
When it did; as it's difficult to attend during term time as I have a full week of students and do not want to let them down
When the students are on holiday preferably.
When the students are on holiday.
When there is no teaching so support staff are less busy. The same time is probably about right.
Yes
Yes
Yes
yes because the department is less busy when the students are on vacation
Yes, work load not heavy at that time of year.
Yes.

## Section 5

### 14. Venue

5:		46.4%	39
4:		51.2%	43
3:		2.4%	2

2:		0.0%	0
1:		0.0%	0
0:		0.0%	0
<b>15. The training facilities</b>			
5:		31.8%	27
4:		61.2%	52
3:		7.1%	6
2:		0.0%	0
1:		0.0%	0
0:		0.0%	0
<b>16. Refreshments/lunch</b>			
5:		19.3%	16
4:		28.9%	24
3:		21.7%	18
2:		19.3%	16
1:		9.6%	8
0:		1.2%	1
<b>17. Booking Information</b>			
5:		61.2%	52
4:		32.9%	28
3:		5.9%	5
2:		0.0%	0
1:		0.0%	0
0:		0.0%	0
<b>18. Organisation of the conference</b>			
5:		65.9%	56
4:		27.1%	23
3:		7.1%	6
2:		0.0%	0
1:		0.0%	0
0:		0.0%	0
<b>19. Do you have any further comments?</b>			
-			
a good day!			
All things considered, I thought the conference was excellent			
Another excellent conference			
Biscuits would have been nice with the morning refreshments.			
By mid morning I def felt the need for an energy boost and was glad I'd taken a banana with me! What happened to the			

biscuits? Also it would have been nice to have some 'afters' at lunch time - fresh fruit maybe?
Fab job done by the staff development team - well done guys/girls!!!!
I realise that cuts have been made to catering and I for one don't mind...it's better to cut back on the catering than lose the event all together...looking forward to next year's event and amazing how you manage to find a keynote speaker each year to top the last year's....
I'm trying very hard not to mention the lack of biscuits...
It is a very well organised conference which I really enjoyed.
It was hard to hear conversations in the networking workshop.
It was not as well publicised this year, luckily, I stumbled across the information about the conference but not many of my colleagues seem to have heard about it until very close to event which is sometimes too late
lunch was great but no dessert??!! would it kill you to put out a profiterole or two?! ;0)
More directions to workshop rooms
No
No, only those on the previous pages.
None
Overall an excellent experience and much appreciated
Perhaps more drinks machines as there was not always time to get a drink with the length of queues and also a better choice at lunch and if this is not possible then perhaps there could have been vegetables as well as the main dishes.
Poor lunch
pudding after lunch, maybe biscuits with initial refreshment break. Pasta dish was overcooked
Still sulking about not being entered into the draw! Suggest afternoon workshop providers finish in time for all participants to have opportunity to reach the venue and enter the draw next year. (It's not the winning - it's the taking part that counts!!!!)
Thank you to everybody who was involved in organising and delivering the conference - I really enjoyed it.
Thanks for arranging a conference for us each year!
Thanks to all the organisers I know it is a big job to undertake and manage. Well done.
Thanks! It was a really enjoyable day.
The conference was so well organised, thank you to everyone involved. The whole day made me feel proud to work at the University. Top notch!
The lunch was very good (made a nice change from sandwiches, etc). But I think that it lacked a sweet, unfortunately !!
The workshops were located some distance away from registration/networking/the lecture theatre so this made me late for the next event when workshops over-ran.
Those who didn't come have missed out big time.
Timing keeping went a little astray
Was a worthwhile event, and would attend the next one.
Well done to the organisation team.